

## **ATTENDANCE**

Chairman Karen Falcone; Selectmen: Dianne Gilbert, James McGeough, Bob Jordan (arrived late); Town Administrator, Dean Shankle; Administrative Assistant; Judith Bielecki. Selectman Rene Archambault was absent.

### **1. CALL TO ORDER**

Chairman Falcone called the public session to order at 6:00 PM at the Epping Town Hall.

### **2. ADJOURN TO NON-PUBLIC 91:A:3 II. (a)(b)(c)(d)(e)personnel; reputation (e) legal**

**Motion by Selectman Gilbert to adjourn to Non-Public Session. Seconded by Selectman McGeough. Motion carried 3-0. Roll call vote was taken and carried unanimously.**

### **3. RECONVENE**

### **4. PLEDGE ALLEGIANCE TO THE FLAG**

### **5. SEAL NON-PUBLIC MINUTES –January 24, 2011**

**Motion by Selectman Gilbert to seal the Non-Public Minutes of January 24, 2011. Seconded by Selectman McGeough. Motion carried 4-0.**

### **6. MINUTES OF JANUARY 10, 2011**

Minutes from January 10, 2011 were submitted for approval.

**Motion by Selectman Jordan to approve the minutes of January 10, 2011. Seconded by Selectman Gilbert. Motion carried 4-0.**

### **7. SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest for week ending January 21, 2011 in the amount of \$590,580.15 was submitted for approval. \$500,000.00 was the school portion and \$90,480.15 was the Town.

**Motion by Selectman Gilbert to approve the Accounts Payable Manifest in the amount of \$590,580.15. Seconded by Selectman McGeough. Motion carried 4-0.**

### **8. SIGNING OF PAYROLL MANIFEST**

Payroll manifest for pay period ending January 20, 2011 in the amount of \$79,351.61 was presented for approval.

**Motion by Selectman Gilbert to approve the Payroll Manifest in the amount of \$79,351.61. Seconded by Selectman McGeough. Motion carried 4-0.**

**9. BUSINESS**

**9.1 WARRANT ARTICLE RECOMMENDATIONS**

Town Administrator Shankle presented a article from LGC in regard to the wording on the warrant in regard to listing not recommend by the Board of Selectman. He requested the corrected warrant be signed to reflect the appropriate wording changes for articles that are not carried in the affirmative.

**9.2 2011 TOWN WARRANT**

**Motion by Selectman Gilbert to approve the 2011 Town Warrant. Seconded by Selectman McGeough. Motion carried 4-0.**

**9.3 PURCHASE ORDER – Fire Department**

Request to purchase two tool boxes from Top Dawg Trucks in the amount of \$1,200.00 to equip the new forestry truck was submitted for approval. Mr. Chapman advised that the purchase would be from impact fees. Selectman McGeough requested the purchase be submitted to the Fire Wards before approved. Town Administrator Shankle stated that the purchase can be submitted to him for approval after the Fire Wards sign it.

**Motion by Selectman Gilbert to approve the purchase from Top Dawg Trucks subject to approval by the Fire Wards. Seconded by Selectman McGeough. Motion carried 4-0.**

**9.4 PURCHASE ORDER – Police Department**

Purchase order for Glen's Auto in the amount of \$9,600.00 to purchase a Police Department vehicle from the revolving fund was submitted by Chief Dodge.

**Motion by Selectman Jordan to approve the purchase of a 2006 Chevrolet Impala from Glen's Auto in the amount of \$9,600.00 from the Police Revolving Fund. Seconded by Selectman McGeough. Motion carried 4-0.**

**9.5 LARGE ASSEMBLY PERMIT – 5K Road Race**

Large Assembly Permit to hold a 5K Road Race on March 19, 2011 was submitted by Mrs. Kim Bade, 32 Long Meadow Farm and David Kennedy.

**Motion by Selectman Gilbert to approve the Large Assembly Permit for a 5K Road Race on March 19, 2011. Seconded by Selectman McGeough. Motion carried 4-0.**

## **9.6 DRA EQUALIZATION SURVEY**

DRA Equalization Survey results were submitted for review by Mr. Scott Marsh. The report states the overall median ratio for 2010 is 98.7%.

## **9.7 ABATEMENT REQUEST – Carrier**

Abatement request for Ms. Sylvia Carrier, 290 Calef Highway, A-16, in the amount of \$360.10 was submitted for approval.

**Motion by Selectman Gilbert to approve the Abatement for Ms. Sylvia Carrier, 290 Calef Highway, A-16 in the amount of \$360.10. Seconded by Selectman Jordan. Motion carried 4-0.**

## **9.8 CANDIDATES NIGHT**

Town Administrator Shankle requested approval to schedule Candidates Night on Wednesday, March 2, 2011 at 7:00 PM.

He advised that the Moderator has been contacted and would be available.

## **10. CORRESPONDENCE & REPORTS**

### **10.1 TOWN ADMINISTRATOR REPORT**

**Town Administrator Shankle** advised that the Town Hall is having issues with the heating system, and a letter has been submitted by the School Board to request it be addressed.

**Town Administrator Shankle** stated that a new phone system has been installed at the Town Hall and asked for resident' patience while the issues with the extension and voice mails are corrected.

**Town Administrator Shankle** advised that he was recording some TV shows with department heads to explain the budgets, and the warrant articles.

### **10.2 INDIVIDUAL SELECTMEN'S REPORTS**

**Selectman McGeough**

**Selectman McGeough** stated that this is the week to sign up for office, and requested anyone interested come in to the Town Hall before Friday.

**Selectman McGeough** advised that the Town has experienced back to back storms and requested residents have patience as the priorities are the main roads, the schools, and then secondary roads.

**Selectman McGeough** stated that the hits on the ETV streaming are high and they are looking into

purchasing another piece of equipment that would allow for live streaming of the meetings.

**Selectman Gilbert**

**Selectman Gilbert** requested the budgets be posted on the website.

**Selectman Jordan**

No issues.

**Chairman Falcone**

**Chairman Falcone** expressed condolence to the family of Mr. Harold Frey. She said his passing was a loss to the community, Fire Department, and State of NH.

## **11. COMMENTS BY VISITORS**

**Chief Greg Dodge** asked if the Board had discussed the removal of the warrant article in regard to the defibrillators as the Budget Committee requested they be purchased from the 'Safety Services Fund'. Selectman McGeough stated that it was not brought forward and the article could be removed at the Deliberative Session. Chief Dodge asked what the process is to remove funds from the trust funds. Selectman McGeough stated the Budget Committee approved it, and the Board could vote in that regard.

**Motion by Selectman McGeough to approve the request to fund the purchase of defibrillators in the amount of \$9,000.00 from the Safety Services Fund. Seconded by Selectman Jordan. Motion carried 4-0.**

## **PUBLIC HEARINGS/APPOINTMENTS**

None.

## **12. ADJOURN**

**Motion by Selectman Gilbert to adjourn. Seconded by Selectman Jordan. Motion carried 4-0.**

**Meeting was adjourned at 9:15 PM.**

**Respectfully submitted,**

**Judith Bielecki  
Administrative Assistant**

**JB/**

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**Karen Falcone, Chairman**

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**Rene Archambault, Vice-Chairman**

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**Dianne Gilbert, Selectman**

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**James McGeough, Selectman**

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**Bob Jordan, Selectman**

**Date** \_\_\_\_\_