

ATTENDANCE

Chairman Karen Falcone; Selectmen: Dianne Gilbert, Rene Archambault, Bob Jordan; Town Administrator, Dean Shankle; Administrative Assistant: Judith Bielecki. Selectmen James McGeough was absent.

1. CALL TO ORDER

Chairman Falcone called the public session to order at 6:40 PM at the Epping Town Hall.

2. ADJOURN TO NON-PUBLIC 91:A:3 II. (a)(b) personnel: (e) negotiation

Motion by Selectman Jordan to adjourn to Non-Public Session. Seconded by Selectman Gilbert. Motion carried 3-0. Roll call vote was taken and carried unanimously. Selectman Archambault arrived late.

3. RECONVENE AT 7:00 PM

4. PLEDGE ALLEGIANCE TO THE FLAG

5. SEAL NON-PUBLIC MINUTES – September 20, 2010

Motion by Selectman Jordan to seal the Non-Public Minutes of September 20, 2010. Seconded by Selectman Archambault. Motion carried 4-0.

6. MINUTES OF AUGUST 30, 2010

Minutes from August 30, 2010 were submitted for approval.

Motion by Selectman Archambault to approve the minutes of August 30, 2010. Seconded by Selectman Jordan. Motion carried 4-0.

7. MINUTES OF SEPTEMBER 7, 2010

Tabled.

8. SIGNING OF ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending September 17, 2010 in the amount of \$628,603.50 was submitted for approval. . \$500,000.00 was for the school and \$128,603.50 was for the Town.

Motion by Selectman Archambault to approve the Accounts Payable Manifest in the amount of \$628,603.50. Seconded by Selectman Jordan. Motion carried 4-0.

9. SIGNING OF PAYROLL MANIFEST

Payroll manifest for pay period ending September 16, 2010 in the amount of \$76,967.22 was presented for approval.

Motion by Selectman Archambault to approve the Payroll Manifest in the amount of \$76,967.22. Seconded by Selectman Gilbert. Motion carried 4-0.

10. BUSINESS

10.1 PURCHASE ORDER - Fire Department

Purchase order for Leavitt Truck and Auto in the amount of \$12,600.00 was submitted for approval. Mr. Charles Goodspeed advised that several trucks were inspected and this truck was the best vehicle for the department. He stated that the plow was removed per the department request, but the Highway Department would like to purchase the plow which was originally on the vehicle for \$1,500.00 if approved by the Board. Chairman Sott requested the Fire Department contact the company to assure that they would accept two separate checks from the Town to insure no issues with Finance.

Motion by Selectman Gilbert to approve the purchase from Leavitt Truck and Auto in the amount of \$12,600.00 for the Fire Department. Seconded by Selectman Jordan. Motion carried 4-0.

Motion by Selectman Gilbert to approve the purchase of the plow from Leavitt Truck and Auto in the amount of \$1,500.00 upon presentation of a purchase order. Seconded by Selectman Archambault. Motion carried 4-0.

10.2 PERMITS – C. Goodspeed

Draft permits for Boiler & Sprinkler installations and procedure for approval was submitted by Mr. Charles Goodspeed. Mr. Goodspeed requested approval to alter the process for obtaining a permit and consideration of establishing a fee to be collected by the Building Department. Mr. Koch advised that currently the fee to hook up a sprinkler system from Water & Sewer is \$500.00. Chairman Falcone requested the procedure be reviewed by Mr. Pelletier in the Building Department.

10.3 PURCHASE ORDER - Highway

Purchase order for Jordan Equipment Company in the amount of \$9,324.62 for cutting edges was presented for approval.

Motion by Selectman Archambault to approve the purchase order for Jordan Equipment Company in the amount of \$9,324.62. Seconded by Selectman Jordan. Motion carried 4-0.

Purchase order for Arc Source in the amount of \$3,758.62 for a gas engine stick welder and bottles was submitted for approval.

Motion by Selectman Archambault to approve the purchase order for Arc Source in the amount of \$3,758.62. Seconded by Selectman Jordan. Motion carried 4-0.

Purchase order for Galloway Trucking in the amount of \$19,000.00 for the installation of 350' of 12" pipe, three catch basins on Woodlands Drive was presented for approval.

Motion by Selectman Gilbert to approve the purchase order for Galloway Trucking in the amount of \$19,000.00. Seconded by Selectman Jordan. Motion carried 4-0.

10.4 HIRING REQUEST – Recreation

Request to hire two employees for the After-School Program were submitted for approval.

Motion by Selectman Archambault to hire Ms. Susan Calhoun and Ms. Robin Fieseheo at salaries of \$10.00 per hour for the Recreation Department. Seconded by Selectman Gilbert. Motion carried 4-0.

Mr. Defrancesco advised the Board that several applications for the position of Recreation Director have been received and will be reviewed by the Recreation Commission and then sent to the Board.

10.5 PUBLIC WORKS ISSUES

Mr. Dennis Koch, Public Works stated that Hazardous Waste Day is scheduled for October 2, 2010 and is requesting Epping residents participate from 10:00 PM – 1:30PM.

Mr. Dave Reinhold advised that recently the highway pick-up truck is out of service and can't be used. He requested approval to look for a replacement truck as the old truck has been repaired too many times to be utilized and was suggesting it be sold at auction. Selectman Jordan stated that the highway crew are utilizing their own vehicles and need a truck. Selectman Gilbert asked the amount of funds in the budget to cover this request. Mr. Koch advised that the salt supply is adequate and additional funds are in the road reconstruction line to cover the expense. Chairman Falcone stated that the Highway Dept. could begin the process to obtain a replacement truck.

10.6 BUDGETS

Motion by Selectman Gilbert to table the discussion on Budgets. Seconded by Selectman Archambault. Motion carried 4-0.

10.7 FUEL BIDS

Town Administrator Shankle provided quotation on fuel bids for upcoming winter season. He asked that Buxton Oil be awarded the 2010 fuel bid. He requested the Boards input on utilizing the lock-in price submitted or to pay Rack Price plus \$.23.

Motion by Selectman Archambault to award the fuel contract to Buxton Oil and accept the option of Rack Price plus \$.23. Seconded by Selectman Jordan. Motion carried 4-0.

10.8 ORDINANCE – Pawn Shops

Chief Greg Dodge presented a proposed Pawn Shop Ordinance in response to a recent inquiry from a proposed business to be located in Town. He added that the policy was a copy from another Town who currently has a similar Pawn Shop Business. He requested the Board review the draft policy and adopt at a later meeting.

10.9 TRICK OR TREAT

Chief Greg Dodge requested approval to schedule Trick or Treat on October 31 between 5:00 PM and 7:00 PM.

Motion by Selectman Archambault to approve October 31, 2010 as Trick or Treat between the hours of 5:00 PM and 7:00 PM. Seconded by Selectman Jordan. Motion carried 4-0.

10.10 RENTAL OF TOWN FACILITIES – Epping Brownies

Request to utilize Watson Academy for Epping Brownie Meetings was submitted for approval. The request was approve by the Recreation Department.

Motion by Selectman Archambault to approve the request by Epping Brownies to utilize Watson Academy. Seconded by Selectman Gilbert. Motion carried 4-0.

10.11 RENTAL OF TOWN FACILITIES – Epping Stars Autism Group

Request to utilize Watson Academy for Epping Autism Meetings was submitted for approval. The request was approve by the Recreation Department.

Motion by Selectman Archambault to approve the request by Epping Autism Group to utilize Watson Academy. Seconded by Selectman Jordan. Motion carried 4-0.

10.12 RENTAL OF TOWN FACILITIES – American Cancer Society

Request to utilize the Town Hall Meeting Room for American Cancer Society Relay for Life Fund Raising Committee was submitted for approval.

Motion by Selectman Archambault to approve the request from the American Cancer Society

Committee to utilize the Town Hall Meeting Room. Seconded by Selectman Jordan. Motion carried 4-0.

10.13 RENTAL OF TOWN FACILITIES – Hamilton Heights

Request to utilize the Town Hall Meeting Room from the Hamilton Heights Home Owners Association was submitted for approval.

Motion by Selectman Archambault to approve the request from the Hamilton Heights Home Owners Association to utilize the Town Hall Meeting Room. Seconded by Selectman Jordan. Motion carried 4-0.

10.14 MS-1 EXTENSION FORM

Request to file an extension form to the Department of Revenue to delay the submission of the MS-1 Form until October 15, 2010 was submitted for approval.

Motion by Selectman Archambault to approve the extension request to the Department of Revenue. Seconded by Selectman Jordan. Motion carried 4-0.

10.15 YIELD TAX – Langdon

Yield Tax for property owned by Mr. Gerald Langdon, 314 No. River Road, for Map 011, Lots 003, 004, and 006 in the amount of \$6.60 was submitted for approval.

Motion by Selectman Archambault to approve the Yield Tax for Mr. Gerald Langdon, 314 No. River Road in the amount of \$6.60. Seconded by Selectman Jordan. Motion carried 4-0.

11. CORRESPONDENCE & REPORTS

11.1 Town Administrators Report
No issues.

11.2 INDIVIDUAL SELECTMEN'S REPORTS

Selectman Jordan
No issues.

Selectman Archambault
No issues.

Selectman Gilbert

Selectman Gilbert stated that this afternoon several children were running on the ramp wall outside the Town Hall. She advised that she asked them to leave, but wanted to caution children to not use the Town Hall as a play area as it is dangerous.

Chairman Falcone

Chairman Falcone stated that Selectman McGeough was operated on today and heard he is doing well. She added that hopefully he will be back at the Town Hall very soon and wished him a speedy recovery.

Chairman Falcone requested the residents of Dearborn Road and any other interested residents to attend a meeting on October 25 at 7:00 PM with the Board the Highway Department. She stated that they would like to receive input to improve that intersection and straighten out the corner of Prescott and Dearborn.

PUBLIC HEARINGS/APPOINTMENTS

7:30 PM Large Assembly Permit – Haunted Acres

Large Assembly Permit for Haunted Acres to be held during the month of October at New England Dragway was submitted for approval.

Motion by Selectman Jordan to approve the Large Assembly Permit for Haunted Acres. Seconded by Selectman Archambault. Motion carried 4-0.

7:45 PM Star Speedway – Webber

Mr. Robert Webber, Star Speedway, requested the Board allow two races to be scheduled at the race track in October. He advised that he has been in business for thirty years and operated the business for 26 of those years. He stated recently a court order of eviction was granted and would like to obtain a permit to operate and schedule two events this year. Chairman Falcone stated that taxes are due and the ordinance states that the schedule was due to be filed no later than March 1. She added that to grant a permit and waive the ordinance is not fair to the other track and there also are some existing safety issues at your property. Mr. Webber stated that paying the taxes late and paying the Town 12% interest is not by choice. Selectman Archambault stated that the other track operates under the ordinance and wants the same standards for Star Speedway. Mr. Webber stated a court order was filed months ago and was granted last week. Selectman Jordan stated the two race tracks bring a lot to the Town and didn't want to make an exception to the ordinance. He suggested that he take the rest of the year to make improvements and operate next year. Selectman Gilbert stated exceptions have been granted to the race tracks in the past, and was primarily concerned about the safety issues. She added that the track should have been ready to go and then you could have requested a license at that point.

Motion by Selectman Archambault to not issue a permit to Star Speedway for 2010. Seconded by Selectman Jordan. Motion carried 3-1. Selectman Gilbert voted nay and asked to reconsider.

Chairman Falcone stated that she would request the Building Inspector to view the property. Selectman Gilbert wanted clarification of the safety issues.

Motion by Selectman Archambault to withdraw the motion to not issue a permit to Star Speedway for 2010. Seconded by Selectman Jordan. Motion carried 4-0.

Mr. Kim Sullivan stated that he wrote the Race Track Ordinance and Mr. Webber was not in control of the speedway in March. He added that this man pays \$2 million dollars in taxes are this should not be an issue.

Mr. Joe Lombardo, New England Dragway, stated that over the years there have been several exceptions. Selectman Archambault asked Mr. Lombardo how he felt about granting an exception to the ordinance. Mr. Joe Lombardo stated that the other individual who took over the track it would have been a different issue, but felt that Mr. Webber will make improvements and bring the track up to the standards. He added that he would not have a problem with the Board issuing a waiver under these circumstances.

Chairman Falcone requested the inspection be scheduled and report into the Board at the next meeting on September 27. Mr. Bruce Chapman, Fire Department advised that the State Fire Marshall and Building Inspector have planned inspections for Wednesday and stated he would see if the race track could be included.

8:00 PM

Large Assembly Permit – Lamprey Waves Hair Salon

Large Assembly Permit for Lamprey Waves Hair Salon to hold an open-house at the facility next to the Town Hall and utilize the parking lot was submitted by Ms. Katherine Piccuch. She requested the event be held on October 31, 2010. Ms. Michelle Williams advised that the event would be held from 12-7:00 PM and would include games, face painting, raffles, contests, and would like to utilize the Town Hall Lot for parking. Chief Dodge stated that the application is incomplete and wanted to see a plan for traffic, etc. Chairman Falcone requested the applicant contact the Health Officer and additionally review the request with the Chief of Police and present the completed application at the next meeting. She added that the time should be changed to 12:00 – 5:00 PM so as not to compete with Trick or Treat.

12.

COMMENTS BY VISITORS

Mr. Paul Spidle stated that at the last meeting of the Budget Committee they were looking for long-term goals. He requested a list of vehicles and information on the year, included age, mileage, and original prices of equipment. Town Administrator Shankle advised that a list was completed last year for items over \$10,000.00. He added that the Planning Board have some type of Capital Improvement Plans in place but

believe it is funded with impact fees. Mr. Spidle asked if some type of donation to the Town could be requested of businesses locating to Town. Selectman Archambault advised that the Chief in Plaistow has experience with this type of request and he could request a meeting with him to see the type of fees established by Plaistow for new business.

Motion by Selectman Jordan to request Selectman Archambault contact the Police Chief in Plaistow to discuss fees and donation requests for new businesses. Seconded by Selectman Gilbert. Motion carried 4-0.

13. ADJOURN

Motion by Selectman Gilbert to adjourn. Seconded by Selectman Jordan. Motion carried 4-0.

Meeting was adjourned at 8:38 PM.

Respectfully submitted,

**Judith Bielecki
Administrative Assistant**

JB/

Karen Falcone, Chairman

Rene Archambault, Vice-Chairman

Dianne Gilbert, Selectman

James McGeough, Selectman

Bob Jordan, Selectman

Date _____