

ATTENDANCE

Chairman Karen Falcone; Selectmen: Dianne Gilbert, James McGeough, Bob Jordan; Town Administrator, Dean Shankle; Administrative Assistant: Judith Bielecki. Selectmen Rene Archambault was absent.

1. CALL TO ORDER

Chairman Falcone called the public session to order at 5:40 PM at the Epping Town Hall.

2. ADJOURN TO NON-PUBLIC 91:A:3 II. (a)(b)(c) personnel: (e) legal

Motion by Selectman Gilbert to adjourn to Non-Public Session. Seconded by Selectman McGeough. Motion carried 3-0. Roll call vote was taken and carried unanimously. Selectman Jordan arrived late.

3. RECONVENE AT 7:00 PM

4. PLEDGE ALLEGIANCE TO THE FLAG

5. SEAL NON-PUBLIC MINUTES – August 23, 2010

Motion by Selectman Jordan to seal the Non-Public Minutes of August 23, 2010. Seconded by Selectman McGeough. Motion carried 4-0.

6. MINUTES OF AUGUST 9, 2010

Minutes from August 9, 2010 were submitted for approval.

Motion by Selectman McGeough to approve the minutes of August 9, 2010. Seconded by Chairman Falcone. Motion carried 3-0. Selectman Jordan abstained.

7. SIGNING OF ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest in the amount of \$290,658.77 for week ending August 20, 2010 was presented for approval \$250,000.00 was the school portion, and \$40,658.77 was the Town.

Motion by Selectman Jordan to approve the accounts payable manifest in the amount of \$290,658.77. Seconded by Selectman Gilbert. Motion carried 4-0.

8. SIGNING OF PAYROLL MANIFEST

Payroll manifest in the amount of \$82,198.98 for payroll period ending August 19, 2010 was presented for approval.

Motion by Selectman Jordan to approve the payroll manifest in the amount of \$82,198.98. Seconded by Selectman Gilbert. Motion carried 4-0.

9. BUSINESS

9.1 PUBLIC WORKS ISSUES

Results from water testing on well located at 59 Hedding Road were submitted by Mr. Jay Falcone. Mr. Falcone advised that the aforementioned well was tested in response to notification from DES in regard to potential groundwater contamination i.e.: Butanol or Dioxane for properties located within 500 feet of the Transfer Station. He advised that a test was conducted on the well at 59 Hedding Road and the results are below detectable limits for possible contamination. He requested the residents at 59 Hedding Road be included with the list of abutters to be tested every year.

Motion by Selectman Gilbert to add 59 Hedding Road to the list of abutters who get their wells tested yearly. Seconded by Selectman Jordan. Motion carried 4-0.

9.2 HIRING REQUEST – Recreation

Request to hire the following employees was presented by the Recreation Department: Ms. Jill Passanis, at a salary of \$10.00 per hour; Mr. Matt Correia at a salary of \$15.00 per hour; Ms. Melissa Mission at a salary of \$10.00 per hour; Mr. Ryan O'Day at a salary of \$12.00 per hour; Ms. Manon Kotkowski at a salary of \$15.00 per hour.

Motion by Selectman Gilbert to hire Ms. Jill Passanis, at a salary of \$10.00 per hour; Mr. Matt Correia at a salary of \$15.00 per hour; Ms. Melissa Mission at a salary of \$10.00 per hour; Mr. Ryan O'Day at a salary of \$12.00 per hour; Ms. Manon Kotkowski at a salary of \$15.00 per hour, Ms. Sharon Harvey at \$15.00 per hour. Seconded by Selectman McGeough. Motion carried 4-0.

Mr. Seth Hickey rendered his resignation effective Friday, August 27, and thanked the Board, Recreation Commission, and residents of Epping for support the Recreation Department. Chairman Falcone stated that the Board thanks you for the good things you have accomplished and this will be a hard position to fill. Mrs. Kelly Killen, Recreation Commission, highlighted some of Seth's multi-faceted accomplishments while working at the Recreation Department. She thanked Seth and stated he will be missed and wished him the best at his new position.

Selectman Gilbert accepted the resignation of Mr. Seth Hickey with regrets. Seconded by Selectman McGeough. Motion carried 4-0.

Selectman Jordan thanked Seth and requested consideration of Mr. John Defransecso for interim director.

Town Administrator Shankle requested consideration of hiring Mr. John Defrancesco as an interim replacement until a permanent replacement can be hired to replace Mr. Hickey. He requested Mr. Hickey and Mr. Defrancesco meet with him to discuss salary, duties, etc. Selectman Gilbert requested that his salary be discussed at the next meeting on Monday.

Motion by Selectman Jordan to hire Mr. Defrancesco as an interim employee at the Recreation Department. Seconded by Selectman McGeough. Motion carried 4-0.

9.3 PURCHASE ORDER – Highway Department

Purchase order for International Salt for the purchase of rock salt in the amount of \$50,328.00 was submitted for approval.

Motion by Selectman McGeough to approve the purchase order for International Salt in the amount of \$50,328.00. Seconded by Selectman Jordan. Motion carried 4-0.

9.4 ABATEMENT - Manter

Abatement request for property taxed in error to Mr. Walter Manter, 76 Dearborn Road, Map 014, Lot 020-002 in the amount of \$20.95 was submitted for approval. Mr. Manter advised that this lot was sold to the developer at the Orchards and should not have been taxed to him for three years.

Motion by Selectman Gilbert to approve the abatement for Mr. Walter Manter, 76 Dearborn Road, in the amount of \$20.95. Seconded by Selectman Jordan. Motion carried 4-0.

9.5 ABATEMENT – Tax Collector

Abatement request from the Tax Collector for property incorrectly taxed to Hard Rock Development, Map 033, Lot 095 for 2008, 2009, and 2010 in the amount of \$713.00 was presented for approval.

Motion by Selectman McGeough to approve the abatement for the Tax Collector for Map 033, Lot 095, in the amount of \$713.00. Seconded by Selectman Gilbert. Motion carried 4-0.

9.6 MS-1 EXTENSION REQUEST FORM

State Extension Request Form to allow for a month extension to submit the MS-1 Form was submitted for approval. The request allows for a change to the deadline for submission from September 1, to September 30, 2010 due to the ongoing revaluation process.

Motion by Selectman Gilbert to approve the MS-1 Extension Request Form to change the deadline

from September 1 to September 30, 2010. Seconded by Selectman Jordan. Motion carried 4-0.

9.7 FIRE DEPARTMENT BIDS

Three bids for the surplus Fire Engine 2 were opened by Chairman Falcone. Bids were received from: Mr. Paul Sanborn - \$382.00; Mr. Edward Robinson - \$436.00; and Mr. David Brunell - \$200.00. Town Administrator Shankle advised that the bid request should be reviewed to ascertain if a minimum bid was requested before the award is finalized. The Board requested the award be placed on the next agenda.

9.8 YIELD TAX – Epping School District

Yield Tax in the amount of \$2.40 in regard to an Intent-to-Cut for property located in the Epping School District, Map 022, Lot 053 was submitted for approval. Request to not levy the yield tax for the school was requested as the school is exempt.

Motion by Selectman Jordan to process the Yield Tax in the amount of \$.00 for the Epping School District. Seconded by Selectman McGeough. Motion carried 4-0.

9.9 PURCHASE ORDER – ETV

Purchase order for Access A/V in the amount of \$14,541.30 to purchase a new camera and accessories was submitted for approval by ETV.

Motion by Selectman McGeough to approve the purchase order for Access A/V in the amount of \$14,541.30. Seconded by Selectman Jordan. Motion carried 4-0.

10. CORRESPONDENCE & REPORTS

10.1 TOWN ADMINISTRATORS REPORT

Town Administrator Shankle read a letter from NDES in regard to public hearing on the nomination of various rivers including the Lamprey into the NH Rivers Management & Protection Program. He advised that the meeting will take place on Tuesday, August 31, from 7:00 to 9:00 PM at the Epping Elementary School, 17 Prospect Street. He added that the information and notice is available at the Board of Selectmen's Office.

10.2 INDIVIDUAL SELECTMEN'S REPORT

Selectman Jordan

Selectman Jordan advised that last week a water main break happened as someone damaged a fire hydrant. He commended the Fire Department, Water & Sewer, and Highway Departments for great job restoring the water supply in two hours.

Selectman McGeough advised that a cost of \$1,650.00 to replace a fire hydrant plus the cost of police details and workers to repair and replace them.

Selectman McGeough

Selectman McGeough requested the Board review the proposed ad for the new Fire Chief and bring in any comments to the next Board Meeting.

Selectman McGeough presented a late request to utilize the Town Hall for monthly meetings of the Civil War Roundtable. The request has a schedule attached which needs to be reviewed to see if dates are available. Mr. Dan Bennis, representing the Civil War Roundtable advised that these meeting are televised and DVD's could be purchased from ETV for any interested residents. He showed the Board a book titled 'Men of Granite' written by a past librarian, Dwayne Schaffer which discusses New Hampshire's involvement in the Civil War.

Motion by Selectman McGeough to approve the Town Hall usage for the Civil War Roundtable. Seconded by Selectman Gilbert. Motion carried 4-0.

Selectman McGeough requested hiring Ms. Karen French as minute taker for the Budget Committee at a salary of \$20.00 per hour.

Motion by Selectman McGeough to hire Ms. Karen French as minute taker for the Budget Committee at a salary of \$20.00 per hour. Seconded by Selectman Jordan. Motion carried 4-0.

Selectman Gilbert

No issues.

Chairman Falcone

Chairman Falcone requested a non-public meeting on Monday, September 30, 2010 for union negotiations possibly 6:00 PM. Town Administrator Shankle advised that a brief public meeting could be scheduled for 7:00 PM. Chairman Falcone requested a meeting on September 7, 2010 to sign the manifests unless revaluation or any other issues would be would need to be presented.

Selectman McGeough requested that the Board meet to discuss the budget process. Chairman Falcone advised that a workshop meeting be scheduled for budgets.

PUBLIC HEARINGS/APPOINTMENTS

7:30 PM Public Hearing – Unanticipated Funds – Fire/Police

The Public Hearing was opened at 7:30 PM and Chairman Falcone read the notice.

No residents were present.

The Public Hearing was closed.

Motion by Selectman Jordan to accept the unanticipated revenue in the amount of \$14,000.00 from the Police Department Detail Revolving Fund to purchase the 2010 Ford Fusion from the Fire Department. Seconded by Selectman McGeough. Motion carried 4-0.

Motion by Selectman Gilbert to approve the transfer request of \$14,000.00 and request Finance review the legality of replacing the funds into the accounts and line items which they were initially removed. Seconded by Selectman Jordan. Motion carried 4-0.

7:45 PM FRIENDS OF EPPING – K. Milliken

Ms. Kimberly Milliken and Ms. Andrea Loving representing Friends of Epping introduced themselves to the Board and provided a presentation of the goals of the organization. Ms. Milliken advised that currently they are reviewing options for the construction of a community park. She advised that they had sponsored Touch-A-Truck which was a success and hoped to expand this event and do some other family events to help with raising funds. Selectman McGeough asked if consideration was given to Mary Blair Park. Ms. Loving advised that the amount of available open land and the location off Route 27 would not be feasible for access. Ms. Milliken suggested a location nearer the down town area possibly behind the SAU Office as there is a pond behind that building. She advised that consideration of the SAU would provide a field, and possible walking paths. She added the other area would be out near Hoar Pond. Selectman McGeough advised that the Highway Dept. was looking at cleaning out the pond behind the SAU for a skating rink.

Motion by Selectman Gilbert to recognize Friends of Epping as represented by Ms. Andrea Loving, and Ms. Kimberly Milliken as the official group to do the exploratory work to develop a park in Epping. Seconded by Selectman McGeough. Motion carried 4-0.

8:00 PM K. Sullivan

Mr. Sullivan stated that recently he met with representative from Vision Appraisal and Mr. Scott Marsh in regard to the assessment on his property. He advised that Mr. Marsh seemed to be more familiar with the properties and wondered why they didn't do the revaluation. He asked whether sufficient funds were put aside to accommodate the cost. Town Administrator Shankle advised that MRI is reviewing the revaluation and currently MRI has been paid \$4,000.00 and Vision \$40,800.00. Mr. Sullivan requested the Board review the results of the revaluation from Vision and the process for establishing assessments.

12. COMMENTS BY VISITORS

Mr. Paul Spidle thanked the Board for attending the joint meeting with the Budget Committee and School Board. He requested consideration of setting up Capital Reserve funds. He added that recently at the Transfer Station glass is the only thing they are not recycling, and suggested consideration of selling the glass crusher. Selectman Gilbert stated it doesn't work that well.

13. ADJOURN

Motion by Selectman Gilbert to adjourn. Seconded by Selectman McGeough. Motion carried 4-0.

Meeting was adjourned at 8:42 PM.

Respectfully submitted,

**Judith Bielecki
Administrative Assistant**

JB/

Karen Falcone, Chairman

Rene Archambault, Vice-Chairman

Dianne Gilbert, Selectman

James McGeough, Selectman

Bob Jordan, Selectman

Date _____