

## **ATTENDANCE**

Chairman Karen Falcone; Selectmen: Rene Archambault, Dianne Gilbert, Bob Jordan; Town Administrator, Dean Shankle; Administrative Assistant: Judith Bielecki. Selectman James McGeough was absent.

### **1. CALL TO ORDER**

Chairman Falcone called the public session to order at 6:30 PM at the Epping Town Hall. The Pledge of Allegiance to the flag followed.

### **2. ADJOURN TO NON-PUBLIC 91:A:2 II. (a) (b) personnel; (c) reputation; (d) acquisition; (e) legal**

Motion by Chairman Falcone adjourn to Non-Public Session. Seconded by Selectman Archambault. Motion carried 3-0. Roll call vote was taken and carried unanimously. Selectman Gilbert arrived late.

### **3. RECONVENE AT 7:20 PM**

### **4. PLEDGE ALLEGIANCE TO THE FLAG**

### **5. SEAL NON-PUBLIC MINUTES – July 13, 2010**

Motion by Selectman Jordan to seal the Non-Public Minutes of July 13, 2010. Seconded by Selectman Gilbert. Motion carried 4-0.

### **6. MINUTES OF JUNE 28, 2010**

Minutes from June 28, 2010 were submitted for approval.

Motion by Selectman Archambault to approve the minutes of June 28, 2010. Seconded by Selectman Jordan. Motion carried 4-0.

### **7. SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest in the amount of \$1,348,645.09 for week ending July 2, 2010 was presented for approval. \$1,200,000.00 was for the school and \$148,645.09 was the Town portion.

Motion by Selectman Gilbert to approve the accounts payable manifest in the amount of \$1,348,645.09. Seconded by Selectman Jordan. Motion carried 4-0.

### **8. SIGNING OF PAYROLL MANIFEST**

Payroll manifest in the amount of \$80,927.92 for payroll period ending July 8, 2010 was presented for approval.

**Motion by Selectman Gilbert to approve the payroll manifest in the amount of \$80,927.92. Seconded by Selectman Jordan. Motion carried 4-0.**

## **9. BUSINESS**

### **9.1 PUBLIC WORKS ISSUES**

Purchase order for JAFCO Excavation & Trucking to sift and transport winter sand in the amount of \$11,900.00 was submitted for approval.

**Motion by Selectman Archambault to approve the purchase order for JAFCO in the amount of \$11,900.00. Seconded by Selectman Gilbert. Motion carried 4-0.**

Purchase order for Hi-Way Safety Systems, Inc. to paint road markings in the amount of \$1,830.88 was submitted for approval.

**Motion by Selectman Gilbert to approve the purchase order for Hi-Way Safety Systems, Inc. the amount of \$1,830.88. Seconded by Selectman Jordan. Motion carried 4-0.**

### **9.2 RECREATION ISSUES**

Request to hire Ms. Kathleen Stinson as part-time Group Leader for the summer program at the Recreation Department was submitted for approval. Mr. Seth Hickey stated that the suggested salary is \$10.00 per hour.

**Motion by Selectman Archambault to hire Ms. Kathleen Stinson as a part-time group leader at a salary of \$10.00 per hour for the Recreation Department. Seconded by Selectman Jordan. Motion carried 4-0.**

### **9.3 POLICE DEPARTMENT – Accept Resignation**

Resignation from the Police Department was submitted by Mr. Seth Tondreault effective July 26, 2010.

**Motion by Selectman Gilbert to accept the resignation of Mr. Seth Tondreault with regrets. Seconded**

by Selectman Jordan. Motion carried 4-0.

## **ACCEPTANCE OF GRANT**

Request to authorize Town Administrator Shankle to sign all documents in regard to the Anti-Idling Device Grant for the Police Department was requested by Chief Dodge.

**Motion by Selectman Archambault to authorize Town Administrator Shankle to sign documents to obtain the Anti-Idling Device Grant. Seconded by Selectman Jordan. Motion carried 4-0.**

### **9.4 YIELD TAX - Primack**

Timber Warrant for Mr. Phil Primack, 365 Pleasant Street, Map 020, Lot 003, in the amount of \$832.37 was submitted for approval.

**Motion by Selectman Gilbert to approve the Timber Warrant for Mr. Phil Primack in the amount of \$832.37. Seconded by Selectman Jordan. Motion carried 4-0.**

### **9.5 LARGE ASSEMBLY PERMIT – Highnote Festival**

Large Assembly Permit for the Highnote Festival to be held at 173 Prescott Road on September 11, 2010 was submitted for approval.

**Motion by Selectman Archambault to approve the Large Assembly Permit for the Highnote Festival on September 11, 2010. Seconded by Selectman Jordan. Motion carried 4-0.**

### **9.6 INTENT-TO-CUT – Epping High School**

Intent to Cut for property owned by Epping High School, Prospect Street, Map 022, Lots 053-A&B was submitted for approval.

**Motion by Selectman Archambault to approve the Intent-to-Cut for Epping High School. Seconded by Selectman Jordan. Motion carried 4-0.**

## **10. CORRESPONDENCE & REPORTS**

### **10.1 TOWN ADMINISTRATORS REPORT**

**Town Administrator Shankle** apologized for the rescheduling of the meeting due to a notification issue.

**Town Administrator Shankle** read a letter from the NH DES in regard to the Lamprey River Watershed regarding a designation of the Lamprey River to the Rivers Management & Protection Program. He added that a public hearing will be scheduled in this regard for comments.

**Town Administrator Shankle** read a letter from the Southeast Land Trust in regard to the lot that was acquired on Folsom Mill Road for conservation purposes. He added that Southeast Land Trust provided a draft letter to request our permission to apply for a permit from the Wetlands Bureau to perform wetland restoration on Folsom Lane.

**Motion by Selectman Archambault to request Town Administrator Shankle draft and sign a letter authorizing the Southeast Land Trust to apply for a permit to perform wetland restoration on Folsom Lane. Seconded by Selectman Jordan. Motion carried 4-0.**

## **10.2 INDIVIDUAL SELECTMEN'S REPORT**

### **Selectman Jordan**

**Selectman Jordan** advised the roadside mowing will take place in the fall, as they are securing bids for the equipment rental.

**Selectman Jordan** advised that the Lamprey Village Association would be meeting on July 28, 2010 at 7:00 PM.

### **Selectman Archambault**

**Selectman Archambault** advised that at last Tuesday's Fire Wards Meeting they accepted Jeff Leduc's resignation. He stated that a request to appoint Mr. Robert Downey as acting Fire Chief was not approved. He added that the chairman of the Fire Wards appointed himself as the acting Fire Chief and he filed a complaint with the State.

**Selectman Archambault** stated that in reviewing the Plodzik & Sanderson Report two issues were raised: 1) weakness in internal control of the ambulance billings; 2) Town does not maintain a list of fixed assets. Town Administrator Shankle advised that Finance is working on the fixed asset list.

### **Selectman Gilbert**

**Selectman Gilbert** requested reconsideration of the previously requested declaratory judgments and not go forward with the request.

**Motion by Selectman Jordan to forgo the submission of the declaratory judgment for the meeting schedule to the court. Seconded by Selectman Gilbert. Motion carried 4-0.**

**Selectman Gilbert** requested a monthly review of the revenue and expense reports be provided by the bookkeeper so that the Board can review the line items.

**Selectmen Gilbert** stated recently an issue came up and access to a certain office was not available. She requested that all keys to the buildings in Town be given to Town Administrator Shankle to be kept in the lock box. Town Administrator Shankle advised that the only keys not available are the Safety Complex.

#### **Chairman Falcone**

**Chairman Falcone** stated that Armand O'Barton who was the barber, died on July 4 and will be missed. She advised that he served on various boards, was on the Fire Department, and gave a lot to the Town.

### **PUBLIC HEARINGS/APPOINTMENTS**

#### **7:30 PM                    D. Fisher – Electrical Permit**

Mr. Fisher requested the electrical permit recently denied for his property located on Witham Road be approved. He stated that the issues pertaining to this lot were discussed in Non-Public Session on June 1, 1999 and requested the minutes be reviewed in this regard. Chairman Falcone requested that an updated plan in regard to that lot be submitted to the Planning Board. Town Administrator Shankle requested a 91-A Request be submitted to the Board in regard to the minutes and advised that the ZBA would be the step to request reconsideration of a denial by the Building Department. Mr. Fisher advised that issues pertaining to that lot were settled in court and should be reviewed by the Board. Chairman Falcone stated that as the plan for this lot has changed a new plan needs to be provided to the Planning Board and then brought to the Board of Selectmen.

#### **8:00 PM                    K. Sullivan**

**Mr. Kim Sullivan** asked if any additional trimming would be completed in Town, namely on East Delaney and Bartlett/Pike Streets. Chairman Falcone advised that rental of equipment to complete trimming would be scheduled in the fall.

**Mr. Kim Sullivan** asked whether the recent tax abatement for Wal-Mart is considered a tax cut, and if funds were planned for this settlement. Chairman Falcone advised that this was planned and reserved in the budget. Selectman Gilbert advised that this tax abatement was not a tax cut, but a return to Wal-Mart for taxes that were overpaid. Selectman Jordan advised that Wal-Mart does return in kind to the Town.

**Mr. Kim Sullivan** asked about the FEMA reimbursements as he noticed that the school received \$26,000.00. Town Administrator Shankle advised that a letter has just been received stating the check would be processed.

**Mr. Kim Sullivan** stated that the Town of Stratham has cancelled its' solar panel program. He asked the

status of the return of the Co-Gen. Chairman Falcone advised that it has been returned. Town Administrator Shankle advised that it has been sent back to the company. Mr. Sullivan asked how much money would be refunded. Selectman Gilbert stated that number is not known as the original cost and the entire program was not documented properly.

**11. COMMENTS BY VISITORS**

**Ms. Wendy Hey, 14 Mill Pond Road,** advised that her home abuts the property discussed previously owned by Mr. Dick Fisher and had concerns about the planned use of that property. She added that Mr. Fisher had sent a letter to abutters stating that he was withdrawing the application and he was here tonight to request the electrical permit be approved. She stated that when the electrical permit was granted issues with her well existed and when the permit was denied her well has operated properly. She added that chickens do not need lights and questioned the purpose of needing electricity on that lot.

**12. ADJOURN**

**Motion by Selectman Jordan to adjourn. Seconded by Selectman Archambault. Motion carried 4-0.**

**Meeting was adjourned at 8:18 PM.**

**Respectfully submitted,**

**Judith Bielecki  
Administrative Assistant**

**JB/**

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**Karen Falcone, Chairman**

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**Rene Archambault, Vice-Chairman**

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**Dianne Gilbert, Selectman**

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**James McGeough, Selectman**

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**Bob Jordan, Selectman**

**Date** \_\_\_\_\_