

## **ATTENDANCE**

Chairman Karen Falcone; Selectmen: Rene Archambault, Dianne Gilbert, Bob Jordan; Town Administrator, Dean Shankle; Administrative Assistant: Judith Bielecki. Selectman James McGeough was absent for the public meeting.

### **1. CALL TO ORDER**

Chairman Falcone called the public session to order at 6:00 PM at the Epping Town Hall. The Pledge of Allegiance to the flag followed.

### **2. ADJOURN TO NON-PUBLIC 91:A:2 II. (a) (b) (c) personnel (e) legal**

**Motion by Selectman Jordan to adjourn to Non-Public Session. Seconded by Selectman Gilbert. Motion carried 4-0. Roll call vote was taken and carried unanimously.**

### **3. RECONVENE AT 7:00 PM**

### **4. SEAL NON-PUBLIC MINUTES – June 14, 2010**

**Motion by Selectman Gilbert to seal the Non-Public Minutes of June 14, 2010. Seconded by Selectman Jordan. Motion carried 4-0.**

### **5. MINUTES OF MAY 26, 2010**

Minutes from May 26, 2010 were submitted for approval.

**Motion by Selectman Gilbert to approve the minutes of May 26, 2010. Seconded by Selectman Jordan. Motion carried 4-0.**

### **6. MINUTES OF JUNE 1, 2010**

Minutes from June 1, 2010 were submitted for approval.

**Motion by Selectman Jordan to approve the minutes of June 1, 2010. Seconded by Selectman Gilbert. Motion carried 4-0.**

### **7. SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts payable manifest in the amount of \$693,748.88 for week ending June 11, 2010 was presented for approval. \$500,000.00 was for the school and \$193,748.88 was the Town portion.

**Motion by Selectman Gilbert to approve the accounts payable manifest in the amount of \$693,748.88. Seconded by Selectman Jordan. Motion carried 4-0.**

8. **SIGNING OF PAYROLL MANIFEST**

Payroll manifest in the amount of \$78,594.36 for payroll period ending June 3, 2010 was presented for approval.

**Motion by Selectman Archambault to approve the payroll manifest in the amount of \$78,594.36. Seconded by Selectman Jordan. Motion carried 4-0.**

9. **BUSINESS**

9.1 **PUBLIC WORKS ISSUES**

**Mr. Dennis Koch** advised that at a previous meeting Mrs. Judi Boisvert, 59 Old Hedding Road, asked about results of a water reading report for Well #4 at the landfill. He stated a quotation to retest the well and Mrs. Boisvert's well was secured from Stantec for \$800.00 and another quotation of \$500.00 was offered by Mr. Jay Falcone, Solid Waste Committee. He advised that this pricing would include re-testing the well and the home at 59 Old Hedding Road. Chairman Falcone stepped down, and Vic-Chairman Archambault presided.

**Motion by Selectman Jordan to request the water be tested at a not-to-exceed price of \$500.00 by Mr. Jay Falcone. Seconded by Selectman Gilbert. Motion carried 3-0.**

Chairman Falcone resumed her seat.

**Mr. Dennis Koch** provided an update on three contracts with Jones & Beach. Woodlands: survey plan and design are completed; drainage done this week. Permit by Notification: meeting with conservation; check for \$200.00 required for the Wetlands Bureau to dredge; Prescott Road After-the-Fact Permit: the application is 90% complete; meeting with conservation; heck for \$200.00 required for the Wetlands Bureau.

**Mr. Dennis Koch** advised that a request to dredge the ice skating rink behind the ball field is being reviewed. He stated that a review of who owns the land, etc. is being investigated. Mrs. Virginia LaPierre advised that the Town owns it as it was donated to the town by a resident.

**Mr. Dennis Koch** requested permission to close the transfer station on the Fourth of July.

**Motion by Selectman Archambault to close the transfer station on the Fourth of July. Seconded by Selectman Gilbert. Motion carried 4-0.**

**Mr. David Reinhold** requested approval to increase the size of the parking area at the Route 87 – Dimond Hill entrance to allow for additional parking. He requested moving the stones back to accommodate the

added parking. Mr. Jerry Langdon requested consideration of this request as the placement of the stones is a safety issue. Chief LeDuc suggested the installation of a gate to allow for access by emergency vehicles.

## **9.2 REVISED JOB CLASSIFICATION – Police**

Chief Dodge submitted a request to change the classification of one employee from Administrative Assistant to Executive Secretary. He stated that the change from labor grade 5 to labor grade 9 with an increase of \$1.18.

**Motion by Selectman Archambault to approve the request to reclassify a Police Department Employee to an Executive Secretary with an increase of \$1.18 retroactive to June 1, 2010. Seconded by Selectman Jordan. Motion carried 4-0.**

**Chief Dodge** stated that a request has been received from Wal-Mart to stay open until midnight. Chairman Falcone requested this be referred to the Planning Board.

## **9.3 PURCHASE ORDERS – Fire Department**

Purchase order for Brigham Industries in the amount of \$4,720.00 for the purchase of a containment fill station was submitted for approval. Chief LeDuc advised that this purchase is to be funded by impact fees.

**Motion by Selectman Archambault to approve the purchase from Brigham Industries in the amount of \$4,720.00. Seconded by Selectman Jordan. Motion carried 4-0.**

Purchase Orders for Bergeron Protective Clothing in the amount of \$1700.22 and Rock and Rescue in the amount of \$650.00 were submitted for approval by the Fire Department. Chief LeDuc advised that these purchases are to be funded by impact fees.

**Motion by Selectman Archambault to approve the purchase orders for Bergeron Protective Clothing and Rock and Rescue with a price not to exceed \$2,300.00. Seconded by Selectman Jordan. Motion carried 4-0.**

## **9.4 ABATEMENT REQUESTS – MRI**

Abatement requests from MRI for the following properties was submitted for approval: Mr. & Mrs. Frye, 23 Holt Road, in the amount of \$532.67 plus applicable interest; American Tower, 49 Shirking Road, \$418.95, plus applicable interest; Abenaki Timber, 361 Pleasant Street, \$1,753.61, plus applicable interest; Mr. & Mrs. Spinelli, 34 Lamprey Village Drive, \$526.68, plus applicable interest; Mr. & Mrs. Spinelli, 94 Olde Bridge Lane, \$572.57, plus applicable interest; Mr. Roger Walmsley, 12 Lee Hook Road, \$1,121.19, plus applicable interest; Ladds Lane Development, \$4,215.44, plus applicable interest; Mr. & Mrs. David Morgovnik, 53 Orchard Hill Road, \$893.76, plus applicable interest; Mr. & Mrs. Sean Poloian, 124 Olde Bridge Lane, \$129.68, plus applicable interest; Pine & Pond, 290 Calef Highway, \$298.26, plus applicable interest. The total

abatements submitted total \$10,462.81.

**Motion by Selectman Gilbert to approve the above mentioned abatement requests submitted by MRI in the amount of \$10,462.81. Seconded by Selectman Archambault. Motion carried 3-0. Selectman Jordan abstained.**

Abatement request from MRI for property owned by Mr. Scott Rich, 15 Jacobs Well Road, in the amount of \$622.44 was submitted for approval.

**Motion by Selectman Archambault to approve the abatement request for Mr. Rich, 15 Jacobs Well Road, in the amount of \$622.44. Seconded by Selectman Jordan. Motion carried 4-0.**

## **9.5 BOARD MEETING SCHEDULE**

Board Meeting Schedule from June 14, 2010 through December 31, 2010 which lists a meeting every two weeks corresponding to the payroll manifest.

**Motion by Selectman Jordan to approve the Board Meeting Schedule as submitted. Seconded by Selectman Gilbert. Motion carried 4-0.**

## **9.6 TIMBER WARRANT – Governor’s Green**

Timber Warrant for Governor’s Green, 314 No. River Road, Map 030, Lot 056, in the amount of \$490.68.

**Motion by Selectman Gilbert to approve the Timber Warrant for Governor’s Green in the amount of \$490.68. Seconded by Selectman Archambault. Motion carried 4-0.**

## **9.7 TIMBER WARRANT – Prescott Orchards**

Timber Warrant for Prescott Orchards, Prescott Road, various lots on Maps 7, 8, and 13 in the amount of \$137.10.

**Motion by Selectman Archambault to approve the Timber Warrant for Prescott Orchards in the amount of \$137.10. Seconded by Selectman Jordan. Motion carried 4-0.**

## **9.8 INTENT TO CUT – Langdon**

Intent to Cut for property owned by Mr. Gerald Langdon located on North River Road, Map 011, Lots 003, 004, and 006, is submitted for approval.

**Motion by Selectman Archambault to approve the Intent-to-Cut for Mr. Gerald Langdon for property located on North River Road. Seconded by Selectman Jordan. Motion carried 4-0.**

## **9.9 RENTAL OF TOWN FACILITIES – E&TP Granite State College**

Rental of Town Facilities Request for the rental of Watson Academy for foster and adoptive parent training was submitted for approval.

**Motion by Selectman Archambault to approve the Rental of Town Facilities for E&TP Granite State College. Seconded by Selectman Jordan. Motion carried 4-0.**

## **9.10 RENTAL OF TOWN FACILITIES – Public Works**

Rental of Town Facilities Request for the rental of Town Hall Meeting Room on June 30, 2010 , for a work session with various agencies in regard to removal of rocks under Mill Street Bridge. Selectman Gilbert requested that Towns downstream should be notified. Mr. Koch advised he would post on ETV and advise other Towns.

**Motion by Selectman Archambault to approve the Rental of Town Facilities for Public Works on June 30, 2010. Seconded by Selectman Jordan. Motion carried 4-0.**

**Mr. Seth Hickey, Recreation** advised that the Recreation Department is still underfunded for assistance for families who participate in the summer program. He stated that the grant usually received for needy families is cancelled and currently there is a shortage of funds available to make up the deficit. He requested anyone who would like to donate, send a check to the Recreation Department.

## **10. CORRESPONDENCE & REPORTS**

### **10.1 TOWN ADMINISTRATORS REPORT**

**Town Administrator Shankle**  
No issues.

### **10.2 INDIVIDUAL SELECTMEN'S REPORT**

**Selectman Jordan**

**Selectman Jordan** thanked everyone who participated in the Memorial Day Parade and the American Legion for a great event.

**Selectman Archambault**  
No issues.

**Selectman Gilbert**

No issues.

### **Chairman Falcone**

**Chairman Falcone** stated that recently she visited the Keefe Site and would be meeting with the EPA in regard to usage of the property. She stated the buildings are probably not able to be utilized so a location near the ERCCO end of the lot might be able to be utilized.

**Chairman Falcone** stated that we are reviewing the Dearborn and Prescott Road intersection to try and improve that section of road to improve the visibility. Mrs. Virginia LaPierre advised that she would be having someone clean out that triangle.

### **PUBLIC HEARINGS/APPOINTMENTS**

**7:15 PM                    Public Hearing – Acceptance of Unanticipated Funds – Police Department**

**Public Hearing was opened. No residents spoke in this regard.**

**Chief Dodge** stated that this grant is from NH Energy & Conservation Block Grant in the amount of \$14,000.00. He advised that this grant is to retrofit the police cruisers with anti-idling devices and auxiliary power supplies on two of the cruisers.

**Public Hearing was closed.**

**Motion by Selectman Jordan to accept the grant from NH Energy & Conservation Block Grant in the amount of \$14,000.00. Seconded by Selectman Archambault. Motion carried 4-0.**

11.                    **COMMENTS BY VISITORS**

12.                    **ADJOURN**

**Motion by Selectman Archambault to adjourn. Seconded by Selectman Gilbert. Motion carried 4-0.**

**Meeting was adjourned at 8:12 PM.**

**Respectfully submitted,**

**Judith Bielecki  
Administrative Assistant**

**JB/**

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**Karen Falcone, Chairman**

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**Rene Archambault, Vice-Chairman**

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**Dianne Gilbert, Selectman**

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**James McGeough, Selectman**

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**Bob Jordan, Selectman**

**Date** \_\_\_\_\_