

ATTENDANCE

Chairman Karen Falcone; Selectmen: Rene Archambault, Dianne Gilbert, Bob Jordan, James McGeough; Town Administrator, Dean Shankle; Administrative Assistant: Judith Bielecki.

1. CALL TO ORDER

Chairman Falcone called the public session to order at 7:00 PM at the Epping Town Hall. The Pledge of Allegiance to the flag followed.

2. MINUTES OF APRIL 19, 2010

Minutes from April 19, 2010 were submitted for approval.

Motion by Selectman Gilbert to approve the minutes of April 19, 2010. Seconded by Selectman Jordan. Motion carried 5-0.

3. MINUTES OF APRIL 23, 2010

Minutes from April 23, 2010 were submitted for approval.

Motion by Selectman Gilbert to approve the minutes of April 23, 2010. Seconded by Selectman McGeough. Motion carried 3-0. Selectman Jordan and Selectman McGeough abstained.

4. SIGNING OF ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending April 30, 2010 in the amount of \$127,679.21 was presented for approval.

Motion by Selectman McGeough to approve the accounts payable manifest in the amount of \$127,679.21. Seconded by Selectman Jordan. Motion carried 5-0.

5. PAYROLL MANIFEST

Payroll manifest for pay period ending April 29, 2010 in the amount of \$82,379.79.

Motion by Selectman Gilbert to approve the payroll manifest in the amount of \$82,379.79. Seconded by Selectman Jordan. Motion carried 5-0.

6. SEALING OF NON-PUBLIC MINUTES – May 3, 2010

Motion by Selectman Gilbert to seal the Non-Public Minutes of May 3, 2010. Seconded by Selectman Jordan. Motion carried 5-0.

7. BUSINESS

7.1 Public Works Issues

Mr. Koch, Public Works requested permission to approve the After-The-Fact Wetland Permit Application for the Prescott Road Culvert. Mr. Chris Albert, Jones & Beach provided a proposal in the amount of \$1,500.00 to prepare the application for the permit. Town Administrator Shankle stated that this After-The-Fact Permit was required as the road was repaired due to an emergency.

Motion by Selectman Archambault to approve the After-The-Fact Wetland Permit for Prescott Road and authorize payment to Jones & Beach for \$1,500.00 to prepare the documents. Seconded by Selectman Jordan. Motion carried 5-0.

Motion by Selectman Archambault to request Chairman Falcone to sign the contract with Jones & Beach for the After-The-Fact Wetland Permit. Seconded by Selectman Jordan. Motion carried 5-0.

Mr. Koch, Public Works requested approval of a drainage design proposal from Jones & Beach to correct the drainage on Woodlands Road. He stated that the project estimate submitted by Jones & Beach is for \$4,570.00 and would include a topographic survey, grading and drainage plan, and analysis. Selectman Gilbert stated that utilizing Jones & Beach exclusively is in conflict with our compliance with the auditors' requirement to utilize the purchasing policy. Mr. Koch advised that the Water & Sewer Department has always utilized Mr. Albert who has worked with the Town on many projects. Town Administrator Shankle requested consideration of soliciting bids for a Town Engineer utilizing the same process as selecting a Town Attorney.

Motion by Selectman Archambault to approve the drainage proposal for the Woodlands and authorize payment to Jones & Beach in an amount of \$4,570.00. Seconded by Selectman Jordan. Motion carried 5-0.

Motion by Selectman Archambault to request Chairman Falcone to sign the contract with Jones & Beach for the drainage proposal for the Woodlands. Seconded by Selectman McGeough. Motion carried 5-0.

Mr. Koch, Public Works requested approval of a proposal from Jones & Beach to prepare and submit a NH Dept. of Environmental Services Wetlands Bureau blanket permit for St. Laurent, Elm, and Martin Roads in the amount of \$4,000.00.

Motion by Selectman McGeough to approve the proposal for Jones & Beach to prepare and submit a blanket permit request to NH Dept. of Environmental Services Wetlands Bureau for St. Laurent, Elm, and Martin Roads and authorize payment to Jones & Beach in an amount of \$4,000.00. Seconded by Selectman Archambault. Motion carried 5-0.

7.2 SOUTHEAST WATERSHED BY-LAWS – Albert

Motion by Selectman Archambault to endorse the draft By-Laws for the Southeast Watershed. Seconded by Selectman Jordan. Motion carried 5-0.

Mr. Hickey, Recreation Dept., thanked everyone who participated in the Touch-A-Truck Event on Sunday. He stated it was a success and raised money to be utilized to renovate the basketball court. Selectman McGeough requested all volunteers and people from the school who came in to help receive thank-you letters for the assistance in making this a great event.

Abatement request in the amount of \$1,460.34 for property owned by B.R. Golden Builders, LLC, Map 017, Lot 006-038, located at 1 Morgan Drive, was submitted for approval.

Motion by Selectman Archambault to approve the abatement request for B.R. Golden Builders in the amount of \$1,460.34. Seconded by Selectman Gilbert. Motion carried 5-0.

7.6 ABATEMENT - Cloutier

Abatement request in the amount of \$454.86 plus interest for property owned by Mr. Wilfred Cloutier, Map 003, Lot 016, located on Rollins Road was submitted for approval.

Motion by Selectman Archambault to approve the abatement request for Mr. Wilfred Cloutier in the amount of \$454.86 plus interest. Seconded by Selectman Jordan. Motion carried 5-0.

7.7 MEMORIAL DAY FUNDING – American Legion

Request for funding for expenses to host the Memorial Day Parade and event at the American Legion was submitted for approval by Mr. William Hansen.

Motion by Selectman Archambault to approve the funding of the Memorial Day Event to the American Legion in the amount of \$1,350.00. Seconded by Selectman Jordan. Motion carried 5-0.

7.8 INTENT-TO-CUT – Harvey

Intent-to-Cut for property owned by Ms. Phyllis Harvey, 40 Nottingham Square Road, Map 015, Lot 005, was submitted for approval.

Motion by Selectman Archambault to approve the Intent-to-Cut for Ms. Harvey, Map 015-Lot 005. Seconded by Selectman Jordan. Motion carried 5-0.

7.9 APPOINTMENT REQUEST – Deputy Treasurer

Request to appoint Mr. Joe Foley, Deputy Treasurer was submitted for approval by Mrs. Melinda Stanley.

Motion by Selectman Archambault to appoint Mr. Joe Foley as Deputy Treasurer. Seconded by Selectman Jordan. Motion carried 5-0.

7.10 AMENDMENT TO SCHOOL/RECREATION AGREEMENT

Motion by Selectman Gilbert to table. Seconded by Jordan. Motion carried 5-0.

7.11 ELDERLY EXEMPTION – Pawlak

Elderly Exemption for Ms. Karen Pawlak, 290 Calef Highway, A-31, Map 023, Lot 039 A-31, was submitted for approval.

Motion by Selectman Archambault to approve the Elderly Exemption for Ms. Karen Pawlak, 290 Calef Highway, A-31. Seconded by Selectman Jordan. Motion carried 5-0.

7.12 FINANCE

Request from Mrs. Lisa Fogg, to set a fixed asset limit to begin the process of setting up GASB 34 and establish a limit for our fixed asset reporting.

Motion by Selectman McGeough to establish the floor for the fixed asset limit at \$10,000.00. Seconded by Selectman Jordan. Motion carried 5-0.

Mrs. Fogg advised that a notification has been received from Citizens Bank stating that they will not accept check for the bond payment and require a wire transfer.

Request from Mrs. Lisa Fogg to approve a certification form to assign an identification number for a new position for Group II Employees.

Motion by Selectman Gilbert to approve and submit the form to establish a new position for Group II Employees. Seconded by Selectman Jordan. Motion carried 5-0.

7.13 CONSENT CALENDAR

Motion by Selectman McGeough to table. Seconded by Selectman Gilbert. Motion carried 5-0.

8. CORRESPONDENCE & REPORTS

8.1 TOWN ADMINISTRATOR REPORT

Town Administrator Shankle

Town Administrator Shankle advised that a check for \$15,000.00 was received from LGC today for reimbursement for workmen's comp.

Town Administrator Shankle advised that a request has come in from World Affairs Council of America to host a visit from Estonia on May 13 & May 14, 2010. He added that they are interested in meeting with the Board and reviewing the energy saving efforts in Epping.

8.2 INDIVIDUAL SELECTMEN'S REPORTS

Selectman McGeough

Selectman McGeough thanked everyone who participated in the Touch-A-Truck event, it was a great event.

Selectman Archambault

Selectman Archambault stated that he participated in the Canoe Race and it was a good time.

Selectman Gilbert

Selectman Gilbert stated that she received a call from a resident on French Road about people dumping trash in that area.

Chairman Falcone

Chairman Falcone advised that the census taker visited her home today, and reminded everyone to co-operate as it means dollars coming back to the Town.

9. COMMENTS BY VISITORS

Mrs. Isobel Parke, Blake Road, requested approval to hold a plant sale at the Library during the Memorial Day Parade and donate the funds to the Miriam Jackson Park Fund.

Motion by Selectman McGeough to approve the request from Mrs. Parke to hold a plant sale at the Library during the Memorial Day Parade. Seconded by Selectman Archambault. Motion carried 5-0.

Mrs. Isobel Parke stated that the Town Transfer Station is improved and commended the Town for the effort. She added thanks to the Fire and Highway Departments for good work during the last storm for quick response to remove a tree blocking Blake Road.

PUBLIC HEARINGS/APPOINTMENTS

8:00 PM JOKERS FIREWORKS – DeBlais

Permit for the Sale of Permissible Fireworks was received from Jokers Fireworks, 9 Elm Street, Gary DeBlais. Mr. DeBlais advised that he had received approval from the State and Fire Department to sell fireworks.

Motion by Selectman Archambault to approve the Permit for the Sale of Permissible Fireworks for Jokers Fireworks, 9 Elm Street. Seconded by Selectman Jordan. Motion carried 5-0.

8:15 PM ALL-STAR SPEEDWAY – MacArthur

Mr. Robert MacArthur requested approval of a schedule to run one-car practices and two scheduled race dates for the upcoming season.

Motion by Selectman Archambault to deny the request for a license for All-Star Speedway in 2010. Seconded by Selectman Jordan. Motion carried 5-0.

Selectman Archambault stated that schedules are to be heard prior to this date as listed in the By-Laws. Selectman Falcone advised that money is still owed from last year for police details and the property owes \$160,000.00 in taxes. She added that we are not subsidizing the race track. Mr. MacArthur advised that the taxes are not his responsibility and he has the \$1,700.00 owed for the details. Selectman McGeough advised also that the late fees and the amount for details adds up to \$33,624.50. Mr. MacArthur requested a copy of the late fees.

Mr. Paul Spidle added that there are inspections due on that property before it can be utilized.

8:30 PM TOWN HALL OFFICE PLAN – Goodspeed

Ms. Jennifer Morris and Mr. Joseph Kelley from UNH presented a proposal to renovate the Town Hall. Ms. Morris presented a plan which was proposed to add offices to the first floor, increase and improve storage conditions, and install an elevator to utilize the top floor. Discussion followed and the Board will take the proposal under advisement.

8:45 PM K. Sullivan

Mr. Sullivan asked about the reserved funds that was listed in the paper from Local Government Center and asked whether any funds are due Epping. Town Administrator Shankle advised that he would advise.

Mr. Sullivan asked the status of the surplus Co-Gen in the building and asked if the Town of Stratham has been contacted as they are looking at energy improvements in their new building. Selectman Falcone advised that the Co-Gen is planned to be sent back to the manufacturer.

Mr. Sullivan asked why the Planning Board Chairman had not attended the Board Meeting to advise about the carry-over payments to vendors for the CORE2 Project. Selectman Gilbert advised that he was invited but refused. Selectman Jordan advised that anything else left to be paid would be required to come before this Board.

Mr. Sullivan asked for notations on the programs be included on ETV so that the meetings and participants could be identified. Mr. Joe Denoncour discussed some alternatives to the request and stated it would be reviewed.

9:00 PM ABATEMENT REQUEST – Rich

Mr. Sullivan and Mr. Rich addressed the Board in regard to the recent abatement for the property located on Jacobs Well Road. Mr. Sullivan advised that the abatement was the result of several errors on the 2005 Revaluation and the acreage is not correct. He asked the Board to consider allowing the abatement back to 2008 and review the current assessment as it appears still too high at \$255,000.00. Selectman Gilbert, Selectman Archambault, and Chairman Falcone advised that they would visit the property. Selectman Archambault advised that he would review with the assessor.

9:15 PM BUILDING PERMIT FOR CLASS VI HIGHWAY – Fisher

Mr. Richard Fisher, requested approval to receive a permit to build a residence at his property located at Depot and Witham Road, Map 034, Lot 044. He advised that currently he had a building permit for a barn to house chickens and wanted approval to have electric service and obtain a permit to build a home. He added that he has been raising Koi fish since 1980. Discussion followed regarding the proposed use of the property and whether or not it was considered a commercial operation.

Motion by Selectman Archambault to deny the application submitted by Mr. Fisher on a Class VI Road, located at Depot and Witham Road. Seconded by Selectman McGeough. Motion carried 5-0.

Mr. Paul Wright provided a copy of a Compliance Inspection Report from DES dated 1/15/10 in regard to a wetlands violation. Several neighbors discussed the issue regarding this property. Mr. Fisher advised that he would take this request to the Planning Board.

10. ADJOURN

Motion by Selectman Jordan to adjourn. Seconded by Selectman Gilbert. Motion carried 5-0.

Meeting was adjourned at 10:22 PM.

Respectfully submitted,

**Judith Bielecki
Administrative Assistant**

JB/

Karen Falcone, Chairman

Rene Archambault, Vice-Chairman

Dianne Gilbert, Selectman

James McGeough, Selectman

Bob Jordan, Selectman

Date _____