

ATTENDANCE

Chairman Karen Falcone; Selectmen: Dianne Gilbert, James McGeough, Bob Jordan; Town Administrator, Dean Shankle; Administrative Assistant; Judith Bielecki. Selectmen Rene Archambault was absent.

1. CALL TO ORDER

Chairman Falcone called the public session to order at 6:30 PM at the Epping Town Hall.

2. ADJOURN TO NON-PUBLIC 91:A:3 II. (a)(b)(c) personnel; (e)legal;

Motion by Selectman McGeough to adjourn to Non-Public Session. Seconded by Selectman Gilbert. Motion carried 3-0. Roll call vote was taken and carried unanimously.

3. RECONVENE AT 7:00 PM

4. PLEDGE ALLEGIANCE TO THE FLAG

5. SEAL NON-PUBLIC MINUTES – November 29, 2010

Motion by Selectman Gilbert to seal the Non-Public Minutes of November 29, 2010. Seconded by Selectman McGeough. Motion carried 4-0.

6. MINUTES OF NOVEMBER 15, 2010

Minutes from November 15, 2010 were submitted for approval.

Motion by Selectman Jordan to approve the minutes of November 15, 2010. Seconded by Selectman McGeough. Motion carried 4-0.

7. MINUTES OF NOVEMBER 22, 2010

Minutes from November 22, 2010 were submitted for approval.

Motion by Selectman Gilbert to approve the minutes of November 22, 2010. Seconded by Selectman Jordan. Motion carried 4-0.

8. SIGNING OF ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending November 24, 2010 in the amount of \$700,409.48 was submitted for approval.

Motion by Selectman Jordan to approve the Accounts Payable Manifest in the amount of \$700,409.48. Seconded by Selectman McGeough. Motion carried 4-0.

9. SIGNING OF PAYROLL MANIFEST

Payroll manifest for pay period ending November 25, 2010 in the amount of \$100,157.98 was presented for approval.

Motion by Selectman Gilbert to approve the Payroll Manifest in the amount of \$100,157.98. Seconded by Selectman Jordan. Motion carried 4-0.

10. BUSINESS

10.1 PUBLIC WORKS ISSUES

Mr. Dennis Koch requested consideration of quotations received to replace the roof on the Highway Building. He stated that the two quotes received were: Mr. Dennis Gagnon - \$12,065.00 (replace roof and damage to the underlayment); Barbosa Construction for \$9,000.00 (roof replacement only) and additional charges by the hour for damage to the underlayment. Discussion followed regarding the expenditure. Selectman Gilbert stated that she wanted time to review the budget.

Motion by Selectman McGeough to approve the purchase order for Mr. Dennis Gagnon in the amount of \$12,065.00. Seconded by Selectman Jordan. Motion carried 3-1. Selectman Gilbert voted nay.

Request to decrease a fee at the Stump Dump for computers and monitors. He advised that the Solid Waste Committee requested a decrease from \$10.00 each to \$5.00 each.

Motion by Selectman Jordan to decrease the fee for disposal of computers and monitors to \$5.00 each. Seconded by Selectman McGeough. Motion carried 4-0.

10.2 BUDGET – Safety Complex

Revised 2011 Budget for the Safety Complex was submitted for approval. Chief Greg Dodge advised that the Internet connections with Comcast are being reviewed. He requested approval of the budget in the amount of \$61,250.00. He thanked Jay Newman for assistance in reviewing the Comcast Accounts.

Motion by Selectman McGeough to approve the Safety Complex Budget in the amount of \$61,250.00 and forward to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.

10.3 RECREATION REVOLVING FUND

Review of the new procedure in regard to the Recreation Revolving Fund and collection of funds from the participants in the Recreation Programs. Mrs. Nicole Bizarro, Recreation Director provided new guidelines

and tuition agreement effective 2011 for the Board's review. Mrs. Lisa Fogg, Finance provided information in regard to the outstanding balances and requested clarification of the collection procedures and whether the Recreation Assistance Fund could be utilized to cover the unpaid balances. Discussion followed regarding the proposed tuition agreement.

Motion by Selectman McGeough to transfer \$4,400.00 from the Recreation Assistance Fund to the Recreation Revolving Fund to offset the outstanding balances. Seconded by Selectman Jordan. Motion carried 4-0.

Motion by Selectman Jordan to approve the amended Epping Recreation Payment Calendar and Tuition Agreement. Seconded by Selectman Jordan. Motion carried 4-0.

10.4 REVENUE BUDGETS – 2011

Revenue Budget Estimates for 2010 and proposed 2011 estimated revenues were submitted by Mrs. Lisa Fogg, Finance.

10.5 BUDGET – 2011

Mrs. Lisa Fogg, Finance, advised that the approved 2011 Budget for the General Fund totals \$4,589,053.00. She stated that that reflects a \$141,905.00 increase over 2010 or 3.19%. Town Administrator Shankle advised that the amount over 3% resulted from the inclusion of the full time Fire Chief position.

10.6 FINANCE – Warrant Articles

Mrs. Lisa Fogg presented a list of current warrant articles for 2011 and advised that the final list would be submitted at a later date.

10.7 ABATEMENT REQUEST – Tax Collector

Abatement request for property owned by Wal-Mart, Map 029, Lot 083 in the amount of \$53,970.75 was presented for approval. The abatement requested was the second payment was a result of a Board of Tax and Land Appeals for years 2004 through 2009.

Motion by Selectman Gilbert to approve the Abatement Request as ordered by the BTLA for Wal-Mart, Map 029, Lot 083 in the amount of \$53,970.75. Seconded by Selectman Jordan. Motion carried 4-0.

10.8 POLE TAX – Tax Collector

Pole License for the installation of a pole on Camp Lee Road was submitted by Public Service of New Hampshire.

Motion to approve the Pole License for Public Service to install a pole on Camp Lee Road. Seconded by Selectman Jordan. Motion carried 4-0.

11. CORRESPONDENCE & REPORTS

11.1 TOWN ADMINISTRATOR REPORT

Town Administrator Shankle stated that he is researching the return of the Marathon Co-Gen and will advise when it has been resolved.

Town Administrator Shankle thanked the Epping Garden Club for all the decorations at the Town Hall and around the Town. He stated that they purchased urns and recently hung wreaths at the Town Hall, and thanked them for their efforts.

11.2 INDIVIDUAL SELECTMEN'S REPORTS

Selectman McGeough

Selectman McGeough asked about a request sent to the Planning Board to build a residence on a Class VI Road. Town Administrator Shankle advised that a Public Hearing is scheduled for December 13, 2010 with the Board.

Selectman Gilbert

No issues.

Selectman Jordan

No issues.

Chairman Falcone

No issues.

PUBLIC HEARINGS/APPOINTMENTS

7:30 PM EMERGENCY MANAGEMENT DIRECTOR POSTION

Selectman McGeough introduced Mr. Tim Flowers as the new Emergency Management Director.

Motion by Selectman McGeough to appoint Mr. Tim Flowers as the Emergency Management Director. Seconded by Selectman Gilbert. Motion carried 4-0.

7:45 PM New England Dragway – Schedule

Mr. Joe Lombardo, New England Dragway submitted the racing schedule for 2011 season. He advised that

some events have been swapped out, but no additions to the schedule are included.

Motion by Selectman Gilbert to approve the 2011 schedule for New England Dragway as submitted. Seconded by Selectman Jordan. Motion carried 4-0.

12. COMMENTS BY VISITORS

Mr. Paul Spidle advised that the Budget Committee Meeting is Wednesday starting at 6:30 PM.

13. ADJOURN

Motion by Selectman Jordan to adjourn. Seconded by Selectman Gilbert. Motion carried 4-0.

Meeting was adjourned at 9:50 PM.

Respectfully submitted,

**Judith Bielecki
Administrative Assistant**

JB/

Karen Falcone, Chairman

Rene Archambault, Vice-Chairman

Dianne Gilbert, Selectman

James McGeough, Selectman

Bob Jordan, Selectman

Date _____