

## **ATTENDANCE**

Chairman: Karen Falcone; Selectmen: Dianne Gilbert; James McGeough; Bob Jordan; Town Administrator: Dean Shankle; Administrative Assistant: Judith Bielecki; Selectman Rene Archambault was absent.

### **1. CALL TO ORDER**

Chairman Falcone called the public session to order at 6:00 PM at the Epping Town Hall. The Pledge of Allegiance to the flag followed.

### **2. BUDGET APPOINTMENTS**

#### **BUDGET – Community Development**

Community Development Budget for 2011 in the amount of \$209,455.00 was presented for approval.

**Motion by Selectman Gilbert to approve the Community Development Budget in the amount of \$209,455.00 and forward to the Budget Committee. Seconded by Selectman McGeough. Motion carried 4-0.**

#### **BUDGET – Planning**

Planning Budget for 2011 in the amount of \$12,000.00 was presented for approval. Discussion followed regarding the utilization of Rockingham Planning Commission.

**Motion by Selectman McGeough to approve the Planning Budget in the amount of \$12,000.00 and forward to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.**

#### **BUDGET – Zoning**

Zoning Budget for 2011 in the amount of \$5,750.00 was presented for approval.

**Motion by Selectman Jordan to approve the Zoning Budget in the amount of \$5,750.00 and forward to the Budget Committee. Seconded by Selectman McGeough. Motion carried 4-0.**

#### **BUDGET – General Assistance**

General Assistance Budget for 2011 in the amount of \$15,550.00 was presented for approval.

**Motion by Selectman McGeough to approve the General Assistance Budget in the amount of \$15,550.00 and forward to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.**

## **BUDGET – Conservation**

Conservation Budget for 2011 in the amount of \$2,000.00 was presented for approval.

**Motion by Selectman Gilbert to approve the Conservation Budget in the amount of \$2,000.00 and forward to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.**

## **BUDGET – Safety Complex**

Safety Complex Budget for 2011 in the amount of \$62,250.00 was presented for approval. Chairman Falcone requested clarification of the Internet Service charges.

**Motion by Selectman McGeough to table the Safety Complex Budget for 2011. Seconded by Selectman Jordan. Motion carried 4-0.**

## **BUDGET – Transfer Station**

Transfer Station Budget for 2011 in the amount of \$172,240.00 was presented for approval.

**Motion by Selectman Jordan to approve the Transfer Station Budget in the amount of \$172,240.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

## **BUDGET – Waste Disposal**

Waste Disposal Budget for 2011 in the amount of \$156,500.00 was presented for approval.

**Motion by Selectman Jordan to approve the Waste Disposal Budget in the amount of \$156,500.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

## **BUDGET – Library**

Library Budget for 2011 in the amount of \$163,240.00 was presented for approval.

**Motion by Selectman Gilbert to approve the Library Budget in the amount of \$163,240.00 and forward to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.**

Warrant Article in the amount of \$12,000.00 was submitted for approval by Mr. Bradley Green, Librarian. He advised that the request would be to install a handicap bathroom at the Library.

**Motion by Selectman McGeough to approve the warrant article for the installation of a handicap bathroom at the Library in the amount of \$12,000.00. Seconded by Selectman Gilbert. Motion carried 4-0.**

Selectman McGeough referred to the Management Letter submitted by the Town's Auditors, Plodzik & Sanderson. He advised that the auditors have requested the accounting system utilized by the Library be converted to Quick Books. He added that the auditors have advised they would fund the effort and provide training in that regard. Mrs. Reinhard, Treasurer stated that the auditors had not indicated that to her after the recent audit and raised concerns about the transition as she currently works at her residence. Selectman McGeough stated that the transition would not be complex and requested Mr. Green co-ordinate the effort with Finance. Chairman Falcone requested in the future that the accounting records be maintained at the Library.

#### **BUDGET – Recreation**

Recreation Budget for 2011 in the amount of \$69,320.00 was presented for approval.

**Motion by Selectman McGeough to approve the Recreation Budget in the amount of \$69,320.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

#### **BUDGET – Watson Academy**

Request to revisit the Watson Academy Budget for 2011 in the amount of \$31,650.00 was presented for approval.

**Motion by Selectman Gilbert to approve the Watson Academy Budget in the amount of \$31,650.00 and forward to the Budget Committee. Seconded by Selectman McGeough. Motion carried 4-0.**

#### **BUDGET - Highway**

Highway Budget for 2011 in the amount of \$593, 630.00 was presented for approval.

**Motion by Selectman Jordan to approve the Highway Budget in the amount of \$593,630.00 and forward to the Budget Committee. Seconded by Selectman McGeough. Motion carried 4-0.**

#### **BUDGET – Snow Plowing**

Snow Plowing Budget for 2011 in the amount of \$149,900.00 was submitted for approval.

**Motion by Selectman McGeough to approve the Snow Plowing Budget for 2011 in the amount of \$149,900.00 and forward to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.**

## **BUDGET – Street Lighting**

Street Lighting Budget for 2011 in the amount of \$21,500.00 was submitted for approval.

**Motion by Selectman McGeough to approve the Street Lighting Budget for 2011 in the amount of \$21,500.00 and forward to the Budget Committee. Seconded by Selectman Jordan. Motion carried 4-0.**

## **BUDGET – Waste Disposal**

Waste Disposal Budget for 2011 in the amount of \$156,500.00 was submitted for approval.

**Motion by Selectman Jordan to approve the Waste Disposal Budget for 2011 in the amount of \$156,500.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

**Mr. Dennis Koch** requested consideration to repair the intersection of Prescott Road and Dearborn Roads out of this year's budget. He advised that there is approximately \$30k in the Snow Removal and \$30k in the Salt/Sand Budgets left in this year's budget, and could utilize that money to repair the intersection. Selectman Gilbert requested purchase orders to complete that repair be prepared and encumbered.

## **BUDGET – Water Administration**

Water Administration Budget for 2011 in the amount of \$28,270.00 was submitted for approval.

**Motion by Selectman Jordan to approve the Water Administration Budget for 2011 in the amount of \$28,270.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

## **BUDGET – Water Operations**

Water Operations Budget for 2011 in the amount of \$151,485.00 was submitted for approval.

**Motion by Selectman Jordan to approve the Water Operations Budget for 2011 in the amount of \$151,485.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

## **BUDGET – Water Capital**

Water Capital Budget for 2011 in the amount of \$280,430.00 was submitted for approval.

**Motion by Selectman Jordan to approve the Water Capital Budget for 2011 in the amount of \$280,430.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

#### **BUDGET – Sewer Administration**

Sewer Administration Budget for 2011 in the amount of \$30,770.00 was submitted for approval.

**Motion by Selectman Jordan to approve the Sewer Administration Budget for 2011 in the amount of \$30,770.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

#### **BUDGET – Sewer Operations**

Sewer Operations Budget for 2011 in the amount of \$438,265.00 was submitted for approval.

**Motion by Selectman Jordan to approve the Sewer Operations Budget for 2011 in the amount of \$438,265.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

#### **BUDGET – Sewer Capital**

Sewer Capital Budget for 2011 in the amount of \$594,035.00 was submitted for approval.

**Motion by Selectman Jordan to approve the Sewer Capital Budget for 2011 in the amount of \$594,035.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

#### **BUDGET – General Government Buildings**

General Government Building Budget for 2011 in the amount of \$47,200.00 was submitted for approval.

**Motion by Selectman Jordan to approve the General Government Building Budget for 2011 in the amount of \$47,200.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

#### **BUDGET – Town Administration**

Town Administration Budget for 2011 in the amount of \$169,215.00 was submitted for approval. Discussion followed in regard to the purchase of a new phone system for the Town Hall.

**Motion by Selectman Jordan to approve the Town Administration Budget for 2011 in the amount of \$169,215.00 and forward to the Budget Committee. Seconded by Selectman Gilbert. Motion carried 4-0.**

**Motion by Selectman McGeough to reduce the improvements line by \$1,500.00 and increase the telephone line by \$1,500.00. Seconded by Selectman Jordan. Motion carried 4-0.**

### **3. OTHER BUSINESS**

**Intent-to-Cut** for property owned by Route 101/125 Investments, LLC. was tabled at the last meeting for review by the Conservation Commission. Mr. Scott Pim advised that in review of the Intent-to-Cut and Management Plan there is not an issue with the easement or the projected timber harvest.

**Motion by Selectman Gilbert to approve the Intent-to-Cut for property owned by Route 101/125 Investments, LLC, located on Fresh River Road, Map 029, Lots H,I,G,F and Map 37, Lot 003. Seconded by Selectman Jordan. Motion carried 4-0.**

**Chief Dodge** warned of scams being perpetrated over the phone and stated that if residents receive a call stating a family member is in trouble check with other members of the family before responding by wiring money. He advised that an elderly resident lost \$10,000.00 before they realized that it was a scam

**Mr. Dennis Koch** advised that a meeting with the representatives last week in regard to the culvert on Holt Road went well. He stated that the issue will be resolved by the State.

**Mr. Dennis Koch** advised that Watson Academy is in need of some repairs to remove mold from the basement and it may require the involvement of outside contractors. Town Administrator Shankle requested the Highway Department remove the sheetrock and dispose of it and then review any additional issues.

**Mrs. Nicole Bizzaro**, Recreation, requested approval to hold a Tree Lighting Reception at the Town Hall on December 5<sup>th</sup>. Selectman McGeough requested the event be televised on ETV.

**Motion by Selectman Gilbert to hold a Tree Lighting Reception at the Town Hall on December 5<sup>th</sup>. Seconded by Selectman Jordan. Motion carried 4-0.**

**Mr. Paul Spidle** requested the Public Works Administrator contact General Steel as they have very reasonable pricing for steel buildings.

### **ADJOURN**

**Motion by Selectman Jordan to adjourn. Seconded by Selectman McGeough. Motion carried 4-0.**

**Meeting was adjourned at 9:12 PM.**

**Respectfully submitted,**

**Judith Bielecki  
Administrative Assistant**

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**Karen Falcone, Chairman**

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**Dianne Gilbert, Selectman**

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**James McGeough, Selectman**

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**Bob Jordan, Selectman**

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**Rene Archambault, Selectman**

Date \_\_\_\_\_