

ATTENDANCE

Chairman Karen Falcone; Selectmen: Dianne Gilbert, James McGeough; Town Administrator, Dean Shankle and Administrative Assistant: Judith Bielecki were absent. Selectmen Rene Archambault and Bob Jordan were absent.

1. CALL TO ORDER

Chairman Falcone called the public session to order at 6:15 PM at the Epping Town Hall.

2. ADJOURN TO NON-PUBLIC 91:A:3 II. (a)(b)(c) personnel; (e)legal; negotiation

Motion by Selectman Gilbert to adjourn to Non-Public Session. Seconded by Selectman McGeough. Motion carried 3-0. Roll call vote was taken and carried unanimously.

3. RECONVENE AT 7:00 PM

4. PLEDGE ALLEGIANCE TO THE FLAG

5. SEAL NON-PUBLIC MINUTES – November 15, 2010

Motion by Selectman McGeough to seal the Non-Public Minutes of November 15, 2010. Seconded by Selectman Gilbert. Motion carried 3-0.

6. MINUTES OF NOVEMBER 1, 2010

Minutes from November 1, 2010 were submitted for approval.

Motion by Selectman McGeough to approve the minutes of November 1, 2010. Seconded by Selectman Gilbert. Motion carried 3-0.

7. MINUTES OF NOVEMBER 8, 2010

Minutes from November 8, 2010 were submitted for approval.

Motion by Selectman Gilbert to approve the minutes of November 8, 2010. Seconded by Selectman McGeough. Motion carried 3-0.

8. SIGNING OF ACCOUNTS PAYABLE MANIFEST

Accounts payable manifest for week ending November 10, 2010 in the amount of \$598,482.09 was submitted for approval.

Motion by Selectman Gilbert to approve the Accounts Payable Manifest in the amount of \$598,482.09. Seconded by Selectman McGeough. Motion carried 3-0.

9. SIGNING OF PAYROLL MANIFEST

Payroll manifest for pay period ending November 11, 2010 in the amount of \$75,655.48 was presented for approval.

Motion by Selectman Gilbert to approve the Payroll Manifest in the amount of \$75,655.48. Seconded by Selectman McGeough. Motion carried 3-0.

10. BUSINESS

10.1 PUBLIC WORKS ISSUES

Mr. Dave Reinhold, Highway Dept., requested hiring of Mr. Andy Johnson for snow removal at \$18.10 per hour. Selectman Gilbert requested a job description be provided to Mr. Johnson.

Motion by Selectman McGeough to hire Mr. Andy Johnson for the Highway Department at a salary of \$18.10 per hour. Seconded by Selectman Gilbert. Motion carried 3-0.

Mr. Dave Reinhold requested Joe Valencia currently employed at the Transfer Station approved to drive the second truck at a salary of \$13.61 per hour. Chairman Falcone requested a job description be submitted to the Board for approval.

Mr. Dave Reinhold advised that the two pieces were sent to auction and received a net of \$4,136.00.

10.2 RECREATION PAYMENT POLICY - DiFrancesco

Mr. DiFrancesco advised that a mission statement adopted by the Recreation Commission was submitted to the Board. He advised that a new payment policy was approved by the Recreation Commission as well. Selectman McGeough asked if the new recreation director provided input on the policy. Mr. DiFrancesco advised that the policy will be put on the Recreation Website. Selectman McGeough requested some improvement on the grammar included on that page. Mr. DiFrancesco advised that the content will be reviewed with the Recreation Director. Selectman McGeough requested the payment policy be tabled until Town Administrator Shankle and Finance could review the document.

Motion by Selectman McGeough to table the payment policy for the Recreation Department. Seconded by Selectman Gilbert. Motion carried 3-0.

Mr. DiFrancesco advised that the new Recreation Director stated today and asked the Board to address his interim position. He stated that he would continue to assist the director for this week, and would be available

for any questions after that time. Chairman Falcone requested that the interim position be maintained for this week.

Selectman Gilbert asked about the operation of the Recreation Revolving Fund as it appears to run over each month. Mr. DiFrancesco stated that the current practice is being reviewed as individual commission member did not have access to the budget numbers monthly. He added that with Finance controlling the account a better grasp of the fund would be in place, and some revisions to the payment policy would be included.

10.3 PURCHASE ORDERS – Fire Department

Purchase order for Brigham Industries in the amount of \$9,800.00 to purchase a forestry skid unit was presented for approval by the Fire Department. Mr. Chapman advised this would be funded by impact fees.

Motion by Selectman McGeough to approve the purchase order for Brigham Industries in the amount of \$9,800.00. Seconded by Selectman Gilbert. Motion carried 3-0.

Purchase order for Brigham Industries in the amount of \$3,922.00 to purchase a reels for approval by the Fire Department.

Motion by Selectman McGeough to approve the purchase order for Brigham Industries in the amount of \$3,922.00. Seconded by Selectman Gilbert. Motion carried 3-0.

10.4 INTENT TO CUT – Manter

Intent-to-Cut for property owned by Mr. Walter Manter, 76 Dearborn Road, Map 014, Lot 020 was submitted for approval.

Motion by Selectman Gilbert to approve the Intent-to-Cut for Mr. Walter Manter, 76 Dearborn Road, Map 014, Lot 020. Seconded by Selectman McGeough. Motion carried 3-0.

10.5 INTENT TO CUT – Route 101/125 Investment, LLC

Intent-to-Cut for property owned by Route 101/125 Investments, LLC. located on Fresh River Road, Map 029, Lots H,I,G,F & Map 037, Lot 003 was submitted for approval.

Tabled pending Conservation approval.

10.6 BOARD MEETING SCHEDULE – Fall/Winter

Chairman Falcone advised that the December 27th Meeting to review and sign the manifests. Selectman Gilbert advised that it could be approved and reviewed at the next meeting and the payroll would have to be completed on the 23rd. Chairman Falcone stated that the February 21st can be rescheduled to February 22. She added that Candidates Night can be scheduled for March 1, 2011.

Motion by Selectman Gilbert to cancel the December 27th Meeting and sign off on the manifests on December 23rd, and move the February 21, 2011 Meeting to the 22nd. Seconded by Selectman McGeough. Motion carried 3-0.

10.7 SIGNING OF 2010 EQUALIZATION SURVEY – DRA

Request to sign the 2010 Equalization Survey to be submitted to the Department of Revenue was submitted for approval.

Motion by Selectman Gilbert to approve the 2010 Equalization Survey and submit to the Department of Revenue. Seconded by Selectman McGeough. Motion carried 3-0.

10.8 ABATEMENT REQUESTS – Tax Collector

Abatement requests for properties overcharged on the First Issue Tax Bills for 2010 in the amount of \$3,381.99 was submitted for approval by the Tax Collector. The abatement requests were due to overcharges resulting from the revaluation.

Motion by Selectman Gilbert to approve the abatements in the amount of \$3,381.99 submitted by the Tax Collector. Seconded by Selectman McGeough. Motion carried 3-0.

10.9 COMSTAR AUTORIZATION – Finance

Request to authorize Mrs. Lisa Fogg, Finance, to receive ambulance reports from Costar was submitted for approval.

Motion by Selectman McGeough to authorize Mrs. Lisa Fogg, Finance to receive monthly ambulance reports from Comstar. Seconded by Selectman Gilbert. Motion carried 3-0.

10.10 DISCUSSION – EMD

Chairman Falcone advised a request has been received from Mr. Timothy Flowers to be reappointed as the Town's Emergency Management Director.

Motion by Selectman McGeough to invite Mr. Flowers to attend the next Board Meeting scheduled for November 29, 2010 to discuss the EMD position. Seconded by Selectman Gilbert. Motion carried 3-0.

11. CORRESPONDENCE & REPORTS

11.2 INDIVIDUAL SELECTMEN'S REPORTS

Selectman McGeough

No issues.

Selectman Gilbert

No issues.

Chairman Falcone

No issues.

PUBLIC HEARINGS/APPOINTMENTS

7:30 PM BLAKE & MAIN STREET BRIDGES – Goodspeed/Albert

Mr. Chris Albert advised that the request to replace the Blake & Main Street Bridges was submitted to the State and they are requesting a commitment from the Town to pay 20% of the total fee in that regard. He stated that the project is scheduled for 2023 but a commitment for the 20% of the funding or \$250,000.00 per bridge from the Town would move the date up. He requested the Capital Improvement Plan include the replacement of the bridges. Chairman Falcone asked if they are requesting a warrant article for this project be prepared for a set amount every year. Mr. Albert advised yes a warrant article for funding might expedite the process. Selectman Gilbert stated that the form states that the repairs could be pushed back at the states discretion. Mr. Charles Goodspeed stated that the Federal Government puts the funds out and commits to the project, but if a couple of years are not approved the project date could be changed. Chairman Falcone stated that this would have to go to the voters or possibly obtain a bond for this project if it could be secured with exercising it until the project was scheduled. Selectman McGeough requested the process utilized by Nottingham for funding the bridge replacement be reviewed.

7:45 PM K. Sullivan

Mr. Kim Sullivan advised that he has received a copy of the 2010 pick-up report as requested and advised it shows a net total but not able to tie it into anything. Selectman Gilbert asked for clarification of what Mr. Sullivan is requesting. Mr. Sullivan requested the MRI Summary Report be updated.

Mr. Sullivan asked what the status of the payment of the Co-Gen. Selectman McGeough advised that no payment has been received. Selectman Gilbert advised that this entire project should not have been run by the Planning Board.

Mr. Sullivan requested a bush growing out of the ramp on the Town Hall be removed.

8:00 PM WEST EPPING WATER CO, INC.

Mr. Dick Fisher requested approval to obtain an electrical permit at the property on Depot Road. He advised that he is working with the Planning Board to obtain approval for the frontage requirement but wants

approval to have the electricity hooked up. He added that a certified letter was sent to us, stating that West Epping Water is a non-profit organization. Chairman Falcone advised that West Epping Water Company, Inc. was a corporation and now it is classified as a non-profit corporation and that changes the rules down the line. She asked for clarification of the sale of Koi Fish. Mr. Fisher advised that the company supplies water to residents at no cost, but the water is utilized for the Koi Fish. Selectman McGeough asked how many people are hooked into the system. Mr. Fisher stated it is not a public water supply and services sixty five previously but seventeen were taken off recently. Chairman Falcone requested copies of monitoring reports from the state in regard to the water table in West Epping as some wells in that area are drying up. Mr. Fisher advised that Derrick Bennett from groundwater monitoring at the State and meters have been installed on all the wells. Ms. Brittany Howard stated this property is under West Epping Water Company, Inc. which was dissolved in 1996. She added that the electrical permit was denied as there is not sufficient frontage and there are some wetlands issues outstanding with the State. Mr. Fisher advised that the State is requesting an updated plan for the installation of the road. Discussion followed regarding permits for the pump stations, radius of the wells, and existing well systems operated by Mr. Fisher. Chairman Falcone requested the reports from the State in regard to the West Epping water table and the amount of water is being drawn. Selectman Gilbert requested clarification of the process and the request. Mr. Fisher advised they went to the Planning Board and have obtained the frontage and came to the Board to allow crossing the road. He requested approval of the electric installation so that the Koi Fish being serviced by generators can be hooked into an electrical source. Ms. Howard stated that Planning Board has not approved the plan as the frontage is not contiguous. Mr. St. Jean implied that this has gone on for a number of years and would be settled by someone in a black robe. Chairman Falcone requested clarification of whether a law suit is pending.

Selectman Gilbert stated that a meeting with all the parties involved should be considered and have lost credibility with the Board. She requested formal letters from the State to clarify the issues and suggested a meeting with all parties. Mr. Fisher advised that the Planning Board wants a sixteen foot road vs a twenty two foot road and has to go to the Wetlands Board.

Ms. Wendy Hey, Mill Pond Road, provided a letter sent by Mr. Fisher to her after the last meeting. She thanked the Board for speaking up about the water table, and stated that there is a pump house on the property and her well has been affected. She added that this lot is wetlands and nothing has been resolved on that lot and no permits have been obtained. She stated that there is electric supply out there and no generators are running. Mr. Pelletier, Building Inspector, advised that he issued the permit for the chicken coop and stated it does not appear to be a chicken coop as two four inch pipes are coming into the building. Mr. Fisher requested the Board view the area.

12. COMMENTS BY VISITORS

Mr. Paul Spidle advised that the Blake Road Bridge needs to be a priority with the heavy trucks and new homes located in that area. He advised that obtaining the information from Nottingham should be reviewed to see how they obtained a bond for funding.

13. ADJOURN

Motion by Selectman Gilbert to adjourn. Seconded by Selectman McGeough. Motion carried 3-0.

Meeting was adjourned at 9:20 PM.

Respectfully submitted,

**Judith Bielecki
Administrative Assistant**

JB/

Karen Falcone, Chairman

Rene Archambault, Vice-Chairman

Dianne Gilbert, Selectman

James McGeough, Selectman

Bob Jordan, Selectman

Date _____