

## **ATTENDANCE**

Chairman Tom Gauthier; Selectmen; James McGeough, Rene Archambault; Town Administrator, Dean Shankle; Administrative Assistant: Judith Bielecki. Selectmen Karen Sott attended via webcast.

### **1. CALL TO ORDER**

Chairman Gauthier called the public session to order at 7:00 PM at the Epping Town Hall. The Pledge of Allegiance to the flag followed.

### **2. MINUTES OF JANUARY 4, 2010**

Minutes from January 4, 2010 were submitted for approval.

**Motion by Selectman McGeough to approve the minutes of January 4, 2010. Seconded by Selectman Archambault. Motion carried 3-0. Selectman Gilbert and Selectman Sott abstained.**

### **3. SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts Payable Manifest for 2009 in the amount of \$144,211.59 was submitted for approval.

**Motion by Selectman Gilbert to approve the 2009 Manifest in the amount of \$144,211.59. Seconded by Selectman Archambault. Motion carried 5-0.**

### **4. SIGNING OF ACCOUNTS PAYABLE MANIFEST**

Accounts Payable Manifest for week ending January 8, 2010 in the amount of \$732,443.31, \$500,000 for the school, and \$127,430.28, was submitted for approval.

**Motion by Selectman Archambault to approve the Accounts Payable Manifest in the amount of \$732,443.31. Seconded by Selectman McGeough. Motion carried 5-0.**

Selectman Gilbert approved the manifest with the exception of the payment for MSG Planning.

### **5. PAYROLL MANIFEST**

Payroll Manifest in the amount of \$78,294.82 for pay period ending January 7, 2010 was submitted for approval.

**Motion by Selectman Archambault to approve the Payroll Manifest in the amount of \$78,294.82. Seconded by Selectman McGeough. Motion carried 5-0.**

**6. SEALING OF NON-PUBLIC MINUTES**

**Motion by Chairman Gauthier to seal the Non-Public Minutes of January 11, 2010. Seconded by Selectman Gilbert. Motion carried 5-0.**

**7. BUSINESS**

**7.1 WARRANT ARTICLES**

**Tabled until January 13, 2010.**

**7.2 BUDGET ISSUES**

**Tabled until January 13, 2010.**

**7.3 SIGNING OF DEFAULT BUDGET**

**Tabled until January 13, 2010.**

**7.4 IRS MILEAGE RATE**

The IRS has set the mileage rate for 2010 at .50 cents per mile vs. .505 cents.

**Motion by Selectman McGeough to accept the IRS mileage rate for 2010 at \$.50. Seconded by Selectman Archambault. Motion carried 5-0.**

**7.5 APPOINTMENT OF FIRE CHIEF**

Appointment of Mr. Jeffrey LeDuc to the position of Part Time Fire Chief was presented by the Fire Wards. Chairman Gauthier stated he was pleased to introduced Epping's new Fire Chief, Mr. Jeffrey LeDuc. He added that Mr. LeDuc lives on Jamie Circle in Epping. He requested Town Clerk Linda Foley swear in Mr. LeDuc to the office of part-time Fire Chief. Town Clerk Linda Foley swore in Mr. LeDuc and a round of applause followed. Fire Chief LeDuc thanked the Fire Wards, Board of Selectmen, and the Fire Department for the opportunity.

**7.6 PUBLIC WORKS ISSUES**

Mr. Dennis Koch requested the hours on Wednesday for the Transfer Station be changed to Noon to 7:00 PM and leave the Stump Dump at Noon to 4:00 PM. He stated that he would bring the issue to the Solid Waste Committee on Wednesday.

**Motion by Selectman McGeough to change the hours of the Transfer Station to Noon to 7:00 PM. Seconded by Selectman Archambault. Motion carried 5-0.**

**7.7 PURCHASE ORDER – Highway Department**

Purchase order for Granite State Minerals in the amount of \$40,000.00 was presented for approval.

**Motion by Selectman Archambault to approve the purchase order for Granite State Minerals in the amount of \$40,000.00. Seconded by Selectman McGeough. Motion carried 5-0.**

**7.8 VETERAN’S EXEMPTION - Cote**

Veteran’s Exemption for Mr. Reinald Cote, 293 No. River Road, Map 011, Lot 011, was submitted for approval.

**Motion by Selectman Gilbert to approve the Veteran’s Exemption for Mr. Reinald Cote, 293 No. River Road. Seconded by Selectman McGeough. Motion carried 5-0.**

**7.9 TAX DEFERRAL – Low  
Tabled.**

**7.10 FILING FOR OFFICES – Dates/Offices**

List of openings for Town Offices for the March 9, 2010 Election was submitted by the Town Clerk. The dates that registered voters can file for Town Office are Wednesday, January 20 through Friday, January 29 at 5:00 PM.

**7.11 ELDERLY EXEMPTION – Vanderveer**

Elderly exemption for Ms. Jane Vanderveer, 138 Exeter Road, Map 030, Lot 055-008, was submitted for approval.

**Motion by Selectman Gilbert to approve the Elderly Exemption for Ms. Jane Vanderveer, 138 Exeter Road, Map 030, Lot 055-008. Seconded by Selectman McGeough. Motion carried 5-0.**

**7.12 YIELD TAX – N.E. DRAGWAY**

Yield Tax for property owned by N.E. Dragway, 280 Exeter Road, Map 039, Lot 001, in the amount of \$466.81 was presented for approval.

**Motion by Selectman Gilbert to approve the Yield Tax for N.E. Dragway, 280 Exeter Road, Map 039, Lot 001, in the amount of \$466.81. Seconded by Selectman Sott. Motion carried 5-0.**

**7.13 RENTAL OF TOWN FACILITIES – CRAY**

Rental of Town Facilities to utilize Watson Academy for a Transition Class on Thursdays from 7:00 to 8:00 PM was presented for approval by Ms. Beverly Cray.

**Motion by Selectman Archambault to approve the request to utilize Watson Academy for a Transition Class on Thursdays from 7:00 to 8:00 PM. Seconded by Selectman Sott. Motion 5-0.**

## **ELDERLY EXEMPTION REVISION**

Request to review the Elderly Exemptions for possible revision was reviewed by the Board. Chairman Gauthier requested Judith Bielecki complete a warrant article request for the next meeting.

### **8. CORRESPONDENCE & REPORTS**

#### **8.1 TOWN ADMINISTRATOR REPORT**

**Town Administrator Shankle**

No issues.

#### **8.2 INDIVIDUAL SELECTMEN'S REPORTS**

**Selectman Gilbert**

No issues.

**Selectman Archambault**

No issues.

**Selectman McGeough**

No issues.

**Selectman Sott**

**Selectman Sott** thanked everyone who attended the Zoning Board Meeting last Wednesday for upholding the zoning on the property located at the cider mill on Prescott Road.

**Chairman Gauthier**

**Chairman Gauthier** stated that on November 30, 2009 a hearing was held with Officer Jardis and the stipulation from the Board was that a psychologist conducts a fitness for duty review. He added that the test was conducted on January 6, 2010, the result being that Officer Jardis

according to the psychologist is fit for duty. He added that as such a review was completed Officer Jardis would be reinstated effective January 12, 2010.

## **7. COMMENTS BY VISITORS**

**None.**

## **PUBLIC HEARINGS/APPOINTMENTS**

### **7:30 PM Public Hearing – Acceptance of Roads**

**Chairman Gauthier opened the Public Hearing at 7:30 PM and read the notice.**

Request to accept Gatchell Way and Frank's Way located on Tax Map 028, Lot 062 was presented after acceptance by the Planning Board and Highway Department.

No members of the public were present.

**Public Hearing was closed.**

**Motion by Selectman Archambault to accept Gatchell Way and Frank's Way as Town Roads. Seconded by Selectman McGeough. Motion carried 5-0.**

### **7:45 PM ORCHARD HILL SUBDIVISION – Re: New Lane**

**Attorney Venci, Mr. Tim Matte, Mr. Bill Doucette, Mr. Joe Coronati, Attorney Kfoury, Mr. Randy Strout, Ms. Jenna Norris, attended the meeting in regard to the subdivisions proposed roadway crossing a Town Road. Attorney Scott Lapointe attended the meeting to represent the Town.**

Attorney Venzi requested consideration of vacating the Cease and Desist Order dated November 23, 2009 and presented a proposal to cross New Lane in three designated areas. Lengthy discussion followed in regard to the proposal and a tentative plan to install gravel, culverts, and stop and crossing ahead signs at the crossings. Mr. Joe Coronati, Jones & Beach presented a plan with the three proposed crossings and outlined the installation of gravel and culverts in the designated areas. Chairman Gauthier asked who would oversee the installation and requested the Highway Supervisor review the plan and oversee the project. Mr. Dave Reinhold, Highway Supervisor stated that the installation should be monitored by an engineer and requested Appledore be contracted for the project. Chairman Gauthier asked who would pay the fee for the engineer. Mr. Matte the developer advised that they would fund the cost to hire the engineer for review of the area. Selectman McGeough requested that Attorney Lapointe draft the proposed changes and stipulate the terms of the agreement for the proposed crossings of New Lane.

Chairman McGeough requested that Attorney Lapointe prepare the agreement and place on the January 25, 2010 Board of Selectmen's Agenda.

**Motion by Selectman Archambault to approve the three proposed crossings with conditions on New Lane. Seconded by Selectman Gilbert. Motion did not carry 2-3. Selectman**

**8. ADJOURN**

**Motion by Selectman Sott to adjourn. Seconded by Selectman Archambault. Motion carried 4-0.**

**Meeting was adjourned at 9:26 PM.**

**Respectfully submitted,**

**Judith Bielecki  
Administrative Assistant**

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**Tom Gauthier, Chairman**

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**Dianne Gilbert, Selectman**

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**Karen Sott, Selectman**

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**James McGeough, Selectman**

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**Rene Archambault, Selectman**

**Date** \_\_\_\_\_